



Republic of the Philippines
OFFICE OF THE SECRETARY
Elliptical Road, Diliman
1100 Quezon City

MEMORANDUM ORDER

No. 04

Series of 2023

SUBJECT : REVISED IMPLEMENTING GUIDELINES ON THE GRANT OF ARTIFICIAL INSEMINATION CASH-CALF INCENTIVES (AICCI) UNDER THE UNIFIED NATIONAL ARTIFICIAL INSEMINATION PROGRAM (UNAIP) FOR LARGE RUMINANTS

In consonance with the goals and objectives in livestock development, the Department of Agriculture (DA) is continuously implementing the Unified National Artificial Insemination Program (UNAIP) for Large Ruminants to provide the strategic directions in the conservation, infusion, and distribution of animal genetic resources. As a collaborative effort among the DA national livestock agencies led by the Bureau of Animal Industry (BAI) and in cooperation with the National Dairy Authority (NDA), the Philippine Carabao Center (PCC), and DA Regional Field Offices (DA-RFOs), the Program seeks to put in place mechanisms aiming to provide better opportunities for livestock farming communities by enhancing productivity and competitiveness through institutionalized AI delivery systems at the village level.

Among UNAIP's major components is the Artificial Insemination Cash-Calf Incentive (AICCI) program wherein P100.00 cash is being granted for every calf born alive served and produced through artificial insemination particularly by Local Government Units (LGU) and village-based AI Technicians, and other frontline AI service providers.

Implemented since UNAIP's operationalization as a form of incentives for local AI Technicians to render more AI services and produce calves, the Program shall increase the incentives package from the present P100.00 to P500.00 per calf drop starting Year 2023.

With the aim to cope-up with the changing times, the 400% incentive increase hopes to beef-up financial support and further motivate AI Technicians to deliver and render more AI services at the local and village levels, increase the Program's AI diffusion rate in target breedable cattle and carabao populations, and further improve on AI efficiency.

The following shall serve as guide particularly to DA-RFOs UNAIP implementers and LGU partners for uniform implementation of the AICCI component:

With the Program's incentives and recognition mechanism for ably performing and deserving AI Technicians, the AICCI will be given on "results" that of for every calf born alive, P500.00 will be given to all LGU AI Technicians (AIT), Cooperative Dairy Technicians (CDT) and Village-Based AI Technicians (VBAIT) duly-accredited by UNAIP. The BAI in its annual proposal for UNAIP financial requirements, shall include the necessary budget for the grant of the AICCI including cash awards for outstanding AI performers, funds to be sourced from the DA's Livestock Program.

Incentives for the calves produced in Year 2022 will be claimed on FY 2023 and so on, in order to consolidate all pertinent documents for payment processing in a given year.

Mechanics and Requirements

1. AI technicians should accomplish the UNAIP Form 1 - AI Service Receipt (signed by the AI technician and farmer) and UNAIP Form 3 - Technician's Quarterly Calf Drop Report (signed by the AI technician) and submitted to the Provincial AI Coordinator (PAIC) every 1st week of the following month of the quarter. The AI technician will also need to submit photo documentations of the calf together with the dam and farmer-owner using the DA Geocamera Application.
2. The PAIC will counter check the UNAIP Form 1, quarterly reports and photos, sign the UNAIP Form 3, and forward the documents to the Regional Artificial Insemination Coordinator (RAIC).
3. The RAIC will validate the supporting documents and sign the UNAIP Form 3 to certify the correctness of the reports.
4. The RAIC will prepare and sign the payroll for the AI technicians' claim for the whole year with the following attachments:
 - a. Bank account details of the AI technician - Account name, bank name, branch and account number
 - b. Clear photocopy or scanned copy of the ATM cards of the claiming AI Technicians.

Upon request, the RAIC shall also furnish the BAI UNAIP-Secretariat with other pertinent documents.
5. The RAIC will submit the payroll to the Regional Executive Director (RED). The RED will endorse the request for the release of the verified AI Cash-Calf Incentive to the BAI Director.

The BAI UNAIP Secretariat shall:

1. Review and validate the UNAIP Form 3 submitted by RAICs.
2. Verify the bank account information of the AI technician.
3. Release the claims for the processing of payment after verification.

4. Notify concerned RAICs on bank account related issues that need to be complied within 30 days.
5. Send a copy of the List of Due and Demandable Accounts Payable-Advice to Debit Accounts (LDDAP-ADA) to the RAIC.

This Memorandum Order shall take effect immediately upon signing and supersedes all orders, memoranda and other issuances inconsistent herewith.

Done this 11th day of January 2023.


DOMINGO F. PANGANIBAN
Senior Undersecretary



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