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	GENERAL PROCEDURES	
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1.0 Objectives

- To establish the procedure in the development of new veterinary biological products.
- To produce experimental batches of developed products to be able to test its quality, stability, shelf life and in the conduct of field trials prior to actual production.

2.0 Scope

- This procedure covers all activities pertaining to the development of a new product line up to the validation of the new product as to its purity, sterility, potency and efficacy in the field for vaccines or its specificity and sensitivity for diagnostic antigens.


3.0 Definition of Terms

- AFVDBCD refers to Animal Feed, Veterinary Drugs & Biologics Control Division

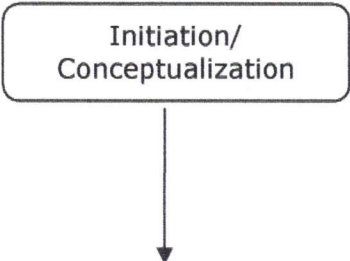
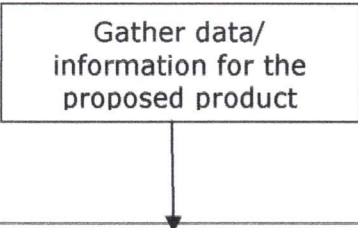
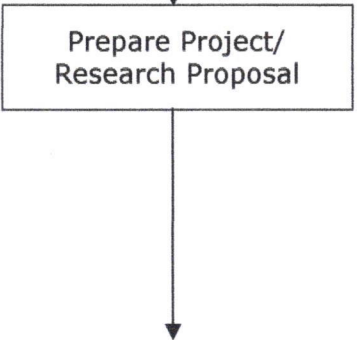
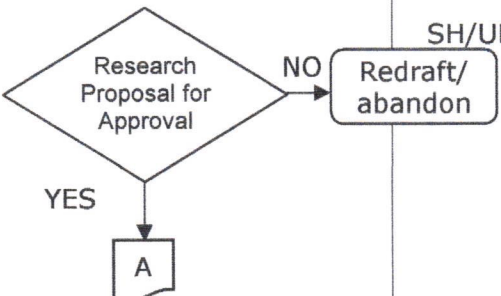
4.0 Records

- R-BAI-61 Research/Project Proposal File
- R-BAI-100 Research Journal
- R-BAI-101 Research Report File

5.0 References

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6.0 Process Flow

PROCESS	RESPONSIBILITY	DETAILS
 <p>Initiation/ Conceptualization</p>	VBPS SH/UH/Specialist	<ul style="list-style-type: none"> Research proposal is initiated by the SH/UH/ Specialist from the VBPS from the need/query of diagnosticians from the Animal Disease Diagnostic & Reference Lab. (ADDRL), 16 Regional Animal Disease Diagnostic Labs or from livestock producers/practitioners
 <p>Gather data/ information for the proposed product</p>	VBPS SH/UH/Specialist	<ul style="list-style-type: none"> Download current information on the proposed new product Any relevant local information from formal literature, personal communications or verbally should be included in the bibliography
 <p>Prepare Project/ Research Proposal</p>	VBPS SH/UH/Specialist	<ul style="list-style-type: none"> Use GF BAI-144 Research/Project Proposal Format Indicate phases of the research when necessary Include in the proposal the verification and validation methods/procedures used in the quality assay of the new product base on recommended international/harmonized standards of testing
 <p>Research Proposal for Approval</p> <p>YES → A</p> <p>NO → Redraft/abandon</p>	VBPS SH/UH/Specialist	<ul style="list-style-type: none"> Proposal is submitted to the Director/Division Chief for approval



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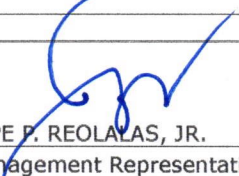
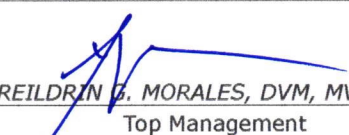
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<p align="center">A</p> <p align="center">↓</p> <p align="center">Prepare PPMP for supplies and materials</p> <p align="center">↓</p>	<p align="center">VBPS SH/UH/Specialist</p>	<ul style="list-style-type: none"> • If supplies and materials are available, initial steps of the research shall commence
<p align="center">Experimental Production</p> <p align="center">↓</p>	<p align="center">VBPS SH/UH/Specialist</p>	<ul style="list-style-type: none"> • Biological media for optimum growth of pathogen is prepared • Attenuation procedures indicated in the methodology is followed • Activities done are logged/ written with observations/ remarks for every procedure done in the journal (R-BAI-100 Research Journal) • The journal is updated regularly for reporting purposes • Stabilizer/adjuvant is incorporated for product stability.
<p align="center">Verification Process</p> <p align="center">↓</p>	<p align="center">VBPS SH/UH/Specialist</p>	<ul style="list-style-type: none"> • Verification procedure stated in the research proposal is used such as testing for purity, safety, sterility, potency for vaccines or sensitivity and specificity for diagnostic antigens. • Use international/ASEAN standards for testing vet. biologics
<p align="center"> </p>	<p align="center">Discard</p>	<ul style="list-style-type: none"> • Use GF BAI-167 Waste Disposal Slip for discards. • Experimental batches are produced until the product is satisfactory.

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<div style="text-align: center;"> <div style="border: 1px solid black; width: 30px; height: 30px; margin: 0 auto; display: flex; align-items: center; justify-content: center;">B</div> <div style="margin-top: 10px;">↓</div> <div style="border: 1px solid black; padding: 5px; width: 150px; margin: 0 auto;">Validation Process</div> <div style="margin-top: 20px;">↓</div> </div>	VBPS SH/UH/Specialist	<ul style="list-style-type: none"> Developed vaccines are validated against existing commercial products of the same type (Relative Potency) if applicable; or Samples of the product developed are submitted to the Vet. Biologics Assay Section (VBAS) to validate claims of the product.
<div style="text-align: center;"> <div style="border: 1px solid black; width: 100px; height: 60px; margin: 0 auto; display: flex; align-items: center; justify-content: center;"> Satisfactory Serial </div> <div style="margin-top: 10px;"> YES ↓ NO → </div> </div>	VBPS SH/UH/Specialist <div style="border: 1px solid black; padding: 5px; width: 80px; margin: 0 auto;">Discard</div>	<ul style="list-style-type: none"> Use GF BAI-167 Waste Disposal Slip for discards. Serial of the biological product that passed the validation process is tested for field efficacy. Other tests necessary to comply with product registration are done.
<div style="text-align: center;"> <div style="border: 1px solid black; padding: 5px; width: 150px; margin: 0 auto;">Register Product with AFVDBCD</div> <div style="margin-top: 20px;">↓</div> </div>	VBPS SH/UH/Specialist	<ul style="list-style-type: none"> Secure application form for product registration and comply with requirements stated such as production outline, testing protocol, label, etc.
<div style="text-align: center;"> <div style="border: 1px solid black; padding: 5px; width: 150px; margin: 0 auto;">Certificate of Product Registration Released</div> <div style="margin-top: 20px;">↓</div> </div>	VBPS SH	<ul style="list-style-type: none"> Submit copies of requirements for evaluation of AFVDBCD
<div style="text-align: center;"> <div style="border: 1px solid black; padding: 5px; width: 150px; margin: 0 auto;">Mass Production</div> </div>	VBPS SH/UH/Specialist	<ul style="list-style-type: none"> Samples are submitted to the national testing lab. (VBAS) Use GF BAI-109 Vaccine Release Transmittal Form Store products at required temperature Label products after passing VBAS testing

Prepared by:	Reviewed/Approved by:
 FELIPE P. REOLALAS, JR. Quality Management Representative	 REILDRIN G. MORALES, DVM, MVPHMgt. Top Management