

**MEMORANDUM ORDER**

No. 09  
Series of 2024

**SUBJECT : MONTHLY SUBMISSION OF LIVE ANIMAL IMPORTATION  
ARRIVALS DATA**

To ensure thorough recording and monitoring of imported live animals entering to the borders of the country and generate reliable information that would serve as basis and guidance to policy makers, all Veterinary Quarantine Stations are directed to submit data on live animal importation arrivals from January 2019 to May 2024 following the attached template (Annex A), which you may download through this link: <https://bit.ly/NVQSD-LAIRF>, on or before **June 30, 2024**.

Furthermore, the monthly report on the live animal importation arrivals shall be submitted on or before the 5<sup>th</sup> of each month through the Live Animal Submission portal, which you may access through this link: <https://bit.ly/LiveAnimalImports>. In the event that the 5<sup>th</sup> of the month fell on a weekend or a holiday, the report must be submitted on the following working day.

Done this 7<sup>th</sup> day of June 2024

**CONSTANTE J. PALABRICA, DVM**  
Assistant Secretary for Swine and Poultry  
And Concurrent Officer-in-Charge, Director