



Republic of the Philippines
Department of Agriculture
BUREAU OF ANIMAL INDUSTRY
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MEMORANDUM ORDER

No. 01
Series of 2023

SUBJECT : GUIDELINES IN THE REVIEW AND EVALUATION OF APPLICATIONS FOR THE SANITARY AND PHYTOSANITARY IMPORT CLEARANCE OF ANIMALS, ITS PRODUCTS AND BY-PRODUCTS

In order to facilitate the processing of Sanitary Phytosanitary Import Clearance (SPSIC) applications, the following guidelines are hereby issued for the guidance of all NVQSD reviewers and evaluators.

General guidelines

1. Only accredited countries and foreign establishments are allowed to export live animals and animal products to the Philippines;
2. One time importation is allowed for non-commercial importation of, such as but not limited to, a maximum of three (3) pets, fully processed- leather samples, unprocessed meat products (e.g. frozen meat), livestock and poultry animals for backyard raising and exotic animals;
3. Accredited importers (and approved One-Time Importers) are allowed to file an SPSIC thru the Department of Agriculture (DA) Trade System;
4. Temporary import bans shall be imposed based on the occurrence of outbreaks/emergency cases due to outbreaks or animal and public health concerns.


Specific guidelines

1. The submitted documents shall be checked for compliance with the commodity-specific Import Terms and Conditions (ITC) (see online link: bit.ly/ITC_BAI);
2. Entries filed by the client in the DA Trade System must be consistent with the documents (such as but not limited to the exporter details, quantity/weight, Animal Identification, Proforma Invoice). In case of imported meat, the volume must not exceed 3% per item of the indicated volume in the Proforma Invoice;
3. The submitted documents should be valid and duly issued by competent authority. In the case of imported meat, the acceptable validity of the Proforma Invoice is only up to six (6) months. The same Proforma Invoice cannot be re-used for new SPS Import Clearance applications.

Non-compliance to the foregoing provisions shall be a basis for the rejection of the application.

For strict compliance.

Done this 16th day of January 2023.


PAUL C. LIMSON, DVM
Officer-in-Charge, Director