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**MEMORANDUM CIRCULAR**

No. 28  
Series of 2024

**SUBJECT: GUIDELINES ON THE IMPLEMENTATION OF THE MODIFIED INTEGRATED NATIONAL SWINE PRODUCTION INITIATIVES FOR RECOVERY AND EXPANSION (MODIFIED INSPIRE) PROGRAM UNDER FY 2024**

**WHEREAS**, in the exercise of the mandate of Section 7, Chapter 2, Book IV of Executive Order No. 292 entitled: Instituting the Administrative Code of 1987, the Secretary of the Department is empowered to promulgate rules and regulations necessary to carry out department objectives, policies, functions, plans, programs and projects; and issue administrative orders necessary for the efficient administration of the offices under the Secretary and for proper execution of the laws relative thereto;

**WHEREAS**, the Section 21 of the Republic Act No. 8435 also known as the Agriculture and Fisheries Modernization Act of 1997 or AFMA Law states the Phasing out of the Directed Credit Programs (DCPs) and Provision for the Agro-Industry Modernization Credit and Financing Program (AMCFP);

**WHEREAS**, the Department is currently implementing the **Integrated National Swine Production Initiatives for Recovery and Expansion (INSPIRE)** for the calibrated repopulation and enhancement of the local swine industry to recover the sector's capacity to produce sufficient supply of hogs and pork;

**WHEREAS**, the Department also launched the **Bantay ASF sa Barangay or BABay ASF** Program to complement the INSPIRE Program, with the aim at instituting biosecurity and disease control measures with strong collaboration between the Department of Agriculture, its relevant agencies, with concerned Local Government Units (LGU), and stakeholders taking ownership of such program benefitting the farmers;

**WHEREAS**, Clustering and consolidation are key strategies of the Department of Agriculture to achieve economies of scale;

**WHEREAS**, "clustering" is one of the strategies of implementation of INSPIRE PROGRAM and as embodied in the Farm and Fisheries Clustering and Consolidation (F2C2) Program would be key to consolidation and eventual modernization of the swine farmers and the industry;

**WHEREAS**, the primary guidelines of the INSPIRE Program were approved in 2021 under the Memorandum Circular No. 16 Series of 2021 and consolidated in 2022 under the Memorandum Circular No. 25 Series of 2022. Amendments to fine-tune several

implementation conditions and procedures were entered through Memorandum Circular 08 Series of 2023 in February 2023 and the Memorandum Circular 54 Series of 2023 in December 2023;

**WHEREAS**, while the implementation progresses, there are strategies that need to be revised, adjusted and improved to address challenges and practical concerns to ensure the successful repopulation of the hog population;

**NOW, THEREFORE**, pursuant to the provisions mentioned above and several previous issuances and Memoranda amending the original guidelines issued, this Order is hereby promulgated and issued by the Department of Agriculture (DA) to be the guideline for the implementation of the FY 2024 INSPIRE Program which shall be henceforth called the "**Modified INSPIRE Program**".

### **Section I Scope and Objectives**

This Memorandum Circular is aimed to rationalize and modify the implementation of INSPIRE through a specific focus on the establishment of breeder farms with quality breeder stocks in the barangays and adopting the compartment scheme that implements the same biosecurity management.

This Memorandum Circular likewise encourages the private sector to adopt clustering strategies for their repopulation and expansion efforts through the barangays.

This specifically will revive the swine industry, address the shortage of piglets, give livelihood to previous swine raisers, and ensure ownership and sustainability of the intervention.

### **Section II Definition of Terms**

As used in this Guideline, the following terms, words, and phrases shall be construed as:

**Cluster** - A group of farmers, with a minimum of 20 members residing in a given locality with the business-type activity of swine production, or having the intention of doing a business-type activity of swine production; it also refers to a group of swine farmers as used in DA Administrative Order (AO) No. 7, Series 2021, Implementing Guidelines for the "Bantay ASF" Program.

**Clustering** - A strategic approach that involves organizing individual farmers from a specific locality into a group doing a similar business-type activity.

**Community-based Farming**- is a holistic model initiative farming system or production that is based in the community where the farmers reside.

**Compartment** - A swine subpopulation contained in one (1) farm or farm cluster with a strictly supervised biosecurity management system where surveillance, enhanced

biosecurity and movement monitoring are applied for the purpose of maintaining ASF freedom, trade and business continuity.

**Consolidation** - The strategy of pulling together the areas and resources of farmers to achieve economies of scale in production and the harvest to enable the farmers to negotiate better prices.

**Farmers' Cooperatives and Associations (FCAs)** - as used in this guideline would refer to the group of individuals who have undergone social preparation and duly registered by any recognized government agencies (i.e., SEC, DOLE, DAR, DA) with at least 50% of its members engaged in swine-raising; FCAs also refer to duly-registered hog raisers' group, integrators, contract growers and agrarian reform beneficiaries' organization (ARBOs)

**Multiplier Farms (MFs)**- Under this project, Multiplier Farms or MFs are facilities that maintain grandparent (GP) swine breeder stocks that have the objectives of producing parent stocks. Multiplier Farms are primarily implemented by the Agricultural Training Institute in this program with partner FCAs and LGUs., including RFOs that have this project under their respective work and financial plans;

**Operating Units (OUs)**- Operating Units of the Department of Agriculture- National Livestock Program are the main implementers of various programs, projects, and activities that are responsible for the utilization of budget allocations. Under this guideline, the DA-NLP OUs are the DA Regional Field Offices (DA-RFOS) and the Agricultural Training Institute (ATI) with its Regional Training Centers (RTCs) and the International Training Center on Pig Husbandry (ITCPH).

**Private Sector Partners** - these are industry stakeholders involved in marketing, feed manufacturing, semen production and distribution, and commercial breeding that will be partners of the Modified INSPIRE Program beneficiaries to ensure sustainable production supplies and market of hogs produced.

**Production Farms (PFs)**- Under this project, Production Farms are facilities that maintain Parent Stocks (PS) and/or F1 stocks that aim to produce piglets intended for grow-out as slaughter pigs. The RFOs will primarily implement this project with partner FCAs and LGUs.

### **Section III Rationale and Program Description**

ASF is a very resistant virus and very difficult to eliminate in the environment. It can survive on clothes, boots, wheels, and other materials (information from WOAHA website). Once a farm or a herd is affected, the chance of eradicating the disease is slim since there is no treatment or available vaccine as of the moment. It is not a danger to human health but when pig herds are affected, there is a 100% mortality rate. This means that total wipeout of the pig population is expected. As per PSA data (2022), there was a 17.66% decrease in the volume of hog slaughtered in terms of number of heads for swine from 2020 to 2021. In terms of swine inventory, the population decreased by 22.29% in 2021 compared to the previous year's data.

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Filipinos are pork eaters with a 13.87 kg per capita consumption as per PSA three-year average data of 2020 to 2022. For 2023, pork was forecasted to be the most consumed type of meat in the Philippines at approximately 15 kg per person (Statista Research Department, 2023). PSA (2023) figures showed that as of 30 September 2023, the total swine inventory was estimated at 9.86 million heads which is 2.1% lower compared to the previous year's count reaching 10.7 million heads.

The INSPIRE Program together with the BABay ASF Program is in its 3rd year since its beginning in 2021, however the allocation for the INSPIRE Program was given only in 2022. This program deals with recovery and repopulation of the lost hog population through community-clustering, distribution of piglets, and firming up of biosecurity management. There are accomplishments and stories of successes in all the projects that were implemented but there are also challenges that affected the overall targets and financial utilization of the project. Due to its strategy of enhancing biosecurity measures, and establishment of breeder and grow-out facilities, there was a 3.3% increase in the volume of production (million metric tons) in the third quarter of 2023 as compared to the previous year. With these developments and the efforts of the government, ASF still poses a serious concern on food security in the country and the rising and unstable price of pork.

There is a need to enhance and refocus the implementing strategies of the repopulation program, to achieve the targets of the project and stabilize the price of pork in the retail market. This year (2024), the Program will target to substitute 10% of imported pork (i.e. approximately 60,000 MT) by boosting domestic production. The strategy will focus on sow-weaner operation through the establishment of multiplier and production farms (sow-weaner operation) with artificial insemination (AI). The beneficiaries shall adopt modern climate-controlled building systems or conventional facilities but compliant with Biosecurity Level 1. Likewise, the FCA/LGUs shall continue to follow the requirements to ensure freedom from ASF as provided in prevailing DA issuances. The piglets produced from Multiplier Farms will be distributed to their members for breeding while those produced at Production farms will be distributed to members or existing grower-finisher farm projects of DA for finishing, or sell them through a contract with a registered buyer or a big swine company.

It is expected that this approach would lessen the possibility of ASF infection, facilitate sustained production of piglets, provision of technical support to beneficiaries, and efficient monitoring organized by the farmer cooperatives and associations (FCA) under the supervision of the LGU veterinary office or the Bureau of Animal Industry (BAI). Clustering would enable marketing efforts to be more efficient, and the prospects of value addition and maximized profits can be realized.

The Modified INSPIRE will give priority to ASF free areas and/or islands. As one recommended scheme, the FCA/LGU swine clusters or compartments will be encouraged to pursue a contract growing arrangement with swine integrators. This will ensure the sustainable supply of breeders, feeds, semen, access to markets, and overall logistical and technical support.

#### **Section IV Eligible Beneficiaries**

Eligible beneficiaries of the Modified INSPIRE Program are Farmers' Cooperatives and Associations (FCAs) and Local Government Units (LGUs). In order to qualify, they must conform and comply with the minimum requirements as indicated in the Section VII of this guidelines.

#### **Section V Responsibilities of Parties**

The following beneficiaries, partners, agencies, and offices are responsible in the preparation, funding, and implementation of the Projects:

**A. Farmer Cooperatives and Associations (FCAs):**

- a. Apply and comply with the requirements;
- b. Ensure the organizational integrity of the FCA and its members;
- c. Ensure compliance with the approved Project Proposal for the attainment of the target volume of production;
- d. Enter into a MOA with the DA RFO as the representative of the Department of Agriculture;
- e. Ensure the sustainability of the Project;
- f. Should undergo or have undergone training on scientific and sustainable pig farming and pork production, including trainings on management and entrepreneurship; and
- g. Should provide livestock insurance through PCIC.

**B. Local Government Units (LGUs):**

**Where LGUs are the implementers:**

- a. Apply and comply with the requirements;
- b. Ensure the organizational integrity of the FCA and its members;
- c. Ensure compliance with the approved Project Proposal for the attainment of the target volume of production;
- d. Provide list of potential farmer beneficiaries of the breeders/weaners to be produced;
- e. Implement BABay ASF Program or other ASF-control related program locally implemented or as provided by local legislation regardless of title.
- f. Make sure that the barangay compartment has a designated area for unloading and loading of animals and materials with all the necessary quarantine needs such as disinfectants, quarantine inspectors, sprayers, wheel disinfection facility, etc.;
- g. Enter into a MOA with the DA RFO as the representative of the Department of Agriculture;
- h. Ensure the sustainability of the Project; and
- i. Should provide livestock insurance through PCIC.

### **Where LGUs are Co-Implementers**

- a. Provide necessary technical support to the FCA after the implementation of the projects including the designation of a technical staff to support the FCAs (e.g. Livestock Technician, Municipality/City Veterinarians);
- b. Facilitate issuance of clearances and permits compliant to local zoning and other regulations;
- c. Implement BABay ASF Program or other ASF-control related program locally implemented or as provided by local legislation regardless of title.
- d. Make sure that the barangay compartment has a designated area for unloading and loading of animals and materials with all the necessary quarantine needs such as disinfectants, quarantine inspectors, sprayers, wheel disinfection facility, etc.
- e. LGU may enter into a Usufruct Agreement with the FCA beneficiary for the provision of land.

### **C. Department of Agriculture**

- a. **Office of the Undersecretary for Livestock (OUSL) and National Livestock Program (NLP):**
  - i. Provide overall guidance and supervision to all units concerned;
  - ii. Oversee the procurement and/or transfer of funds activities of the operating units (OUs);
  - iii. Review the list of beneficiary FCAs/LGUs as endorsed by the Regional Livestock Coordinators, and approved by the Regional Executive Directors and the Center Directors of ATI.
  - iv. Review project MOA as needed;
  - v. Provide policy support and coordination with Government Financial Institutions;
  - vi. Facilitate linkage of the FCA/LGU beneficiaries to potential buyers of produce;
  - vii. Lead and direct the OUs in the monitoring and evaluation of projects given to beneficiaries.
- b. **Regional Field Office** – The DA RFOs shall:
  - i. Promote this Project for greater awareness;
  - ii. Determine those FCAs/LGUs that are willing to apply to the DA (if funds are available) and to the GFIs under credit programs financing;
  - iii. Prepare a list of selected potential beneficiary FCAs and LGUs and submit to OUSL/NLP;
  - iv. Assist the interested FCAs/LGUs in complying with the requirements that shall include but are not limited to organization and institutional development, proposal preparation, MOA signing, and technical assistance;
  - v. Assist the qualified FCAs/LGUs upon request for the preparation, planning, implementation, and supervision of the project specifically managing the funds for the construction of the Biosecure Facility and procurement of necessary equipment, whenever fund transfer is the mode of implementation used;
  - vi. Enter into a MOA with the FCA/LGU;

- vii. Manage funds lodged at the RFOs for this Project from the application period, processing, fund transfer (whenever applicable) or procurement, and implementation; if fund transfer, it should be done in tranches and should be specified in the MOA.
- c. **Agricultural Training Institute – Regional Training Center (ATI-RTC), including International Training Center on Pig Husbandry (ITCPH):**
    1. Promote the Project for greater awareness;
    2. Assist FCAs/LGUs in complying with the requirements that include but are not limited to organization and institutional development, proposal preparation, MOA signing, and technical assistance;
    3. Provide the training requirements of the beneficiaries of this Program in proper coordination with co-implementers such as RFOs and LGUs; and
    4. Manage funds that are lodged at ATI for this Project from the application period, processing, fund transfer (whenever applicable) or procurement, and implementation.
  - d. **Agribusiness Marketing Assistance Service/Divisions:**
    - i. Assist in linking with GFIs, swine company integrators, and feed companies that could be potential partners in the implementation of the Project;
    - ii. Assist the beneficiaries in the aspect of marketing and market linking; and
    - iii. Assist beneficiaries to enter into marketing agreements with integrators and market players.
  - e. **Private Sector Partners:**
    - i. As identified by the FCA/LGU, Private Sector Partners including big swine industry players, shall enter into MOA with the FCAs/LGUs;
    - ii. Partner with FCAs/LGUs through contract growing/breeding schemes, and other partnership arrangements as applicable;
    - iii. Purchase the weaned piglets at a reasonable price from the FCAs/LGUs;
    - iv. Provide vaccinated breeders, feeds, drugs and biologicals, and/or semen to the FCA/LGU beneficiary;
    - v. Provide veterinary support and technical assistance to FCA/LGU beneficiaries, as needed;
    - vi. Participate in the monitoring and feedback relevant information to the DA for improvement of the program.

## **Section VI**

### **Project Package, Fund Grant, and Scheme**

#### **A. Multiplier and Production Farm**

The Department of Agriculture National Livestock Program through its Operating Units, the Regional Field Offices and ATI, provides modules for the qualified and approved

Project beneficiaries. For purposes of allocating the financial and production support assistance, the following expenses are allowed:

1. The establishment of a Biosecure Facility (inclusive of the perimeter fence, climate-controlled animal house/conventional facility, waste management, basic farm equipment, office, and shower area) with a minimum land area of 2,000 to 5,000 square meters for project package without existing facilities;
2. Animal and zoological supplies from reputable supplier;
3. Vaccinated gilts at 4-6 months old from a BAI accredited/registered swine breeding company; and
4. Semen from a BAI accredited/registered swine breeding company.
5. Processed semen from Swine AI sa Barangay Project

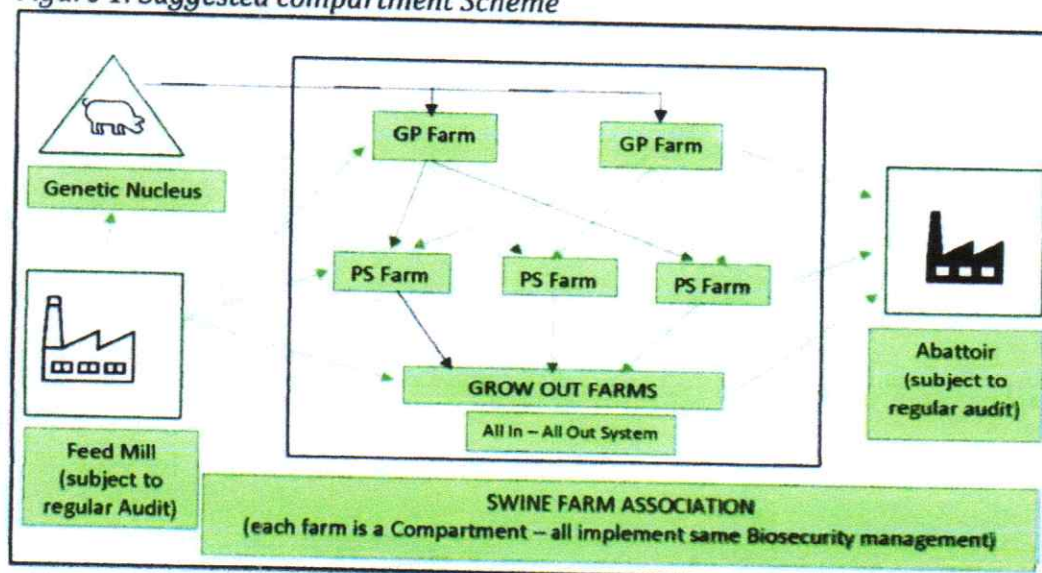
The Office of the Undersecretary for Livestock (OUSL) through the National Livestock Program (NLP) Central Office shall approve any modification of the funding coverage. Moreover, the beneficiary shall adopt the housing/facility design recommended by the NLP as minimum requirements in setting up the Project prior to the finalization of respective engineering units of the OUs.

### A.1. Compartment Scheme

This scheme provides the establishment of farm compartments for ASF prevention & control. The scheme implements the general principles of risk assessment, biosecurity, and traceability. It enhances disease surveillance, notification, and emergency response in case of ASF outbreaks to support animal health and welfare, consumer safety as well as business continuity.

To establish compartment(s) with ASF disease-free status, the compartment shall be clearly defined in the operations. The locations of all its components and related units will be clearly identified, e.g., feed mills, slaughterhouses, rendering plants (if any), and farms within the compartment. The epidemiological separation (surveillance) between the animals in a compartment and subpopulations with different health statuses will be ensured in the compartment. Figure 1 provides the illustrative scheme of a compartment.

Figure 1: Suggested compartment Scheme





This Program will focus on the Multiplier (GP Farm) and Production Farms (PS/FI) to produce piglets for weaning. The Barangay in which the FCA/LGU establishes the facility will be considered as one compartment. The MFs will be one of the sources of PS/FI among the Production Farms. The grow out farms within that Barangay will get their weanling piglets from the FCA/LGU Production Farm facility. Ideally, there will be a single area within the Barangay for loading of breeders and for unloading or selling of grow out pigs to prevent introduction of any infection in the Barangay compartment. All activities such as biosecurity management, feeds and feeding, animal health management, etc. will be the same within the Barangay compartment. Barangay are encouraged to adopt these recommended protocols.

## A.2 Recommended Project Package

Below are the various packages which the recipient/beneficiary may opt to avail:

### FCA/LGU without Existing Facilities

This scheme is for qualified FCAs/LGUs (see Section IV and VII) which opt to establish a new facility. The recommended allocation for the funding coverage under FCA/LGU without existing facilities are as follows:

#### Proposed Package Details:

<b>Package 1: 60 sow level Production Farm*</b>	<b>AMOUNT (PHP)</b>
Construction of Bio-secured facility (tunnel-ventilated housing**, inclusive of perimeter fence and basic farm equipment, waste management facility)	12,500,000.00
Procurement of vaccinated gilts, 4-6 months old (62 heads per module)	2,250,000.00
Animal and zoological supplies (Feeds, drugs, disinfectants, test kits, etc.)	1,300,000.00
Semen (P1,000 per shot x 2.5 shots x 62 heads)***	155,000.00
<b>TOTAL</b>	<b>16,205,000.00</b>

\*60 sow-level starting breeders shall procure 62 heads

\*\*Inclusive of gestating, farrowing, and weaning pens

\*\*\*To be supplied by the breeder company

<b>Package 2.A. (30 sow level Production Farm)*</b>	<b>AMOUNT (PHP)</b>
Construction of Bio-secured facility (tunnel-ventilated housing**, inclusive of perimeter fence and basic farm equipment, waste management facility)	6,000,000.00
Procurement of vaccinated gilts, 4-6 months old (38 PS or F1 per module)	1,710,000.00
Animal and zoological supplies (Feeds, drugs, disinfectants, test kits, etc.)	2,195,000.00
Semen (P1,000 per shot x 2.5 shots x 38 heads)***	95,000.00
<b>TOTAL</b>	<b>10,000,000.00</b>

\*30 sow-level starting breeders shall procure 38 heads considering \*80% selection rate

\*\*Inclusive of gestating, farrowing, weaning pens

\*\*\*To be supplied by a reputable Boar Stud Farm or by the nearest SWAIB Project

<b>Package 2.B. : 30 sow level Multiplier Farm</b>	<b>AMOUNT (PHP)</b>
Construction of Bio-secured facility (tunnel-ventilated housing**, inclusive of perimeter fence and basic farm equipment, waste management)	6,000,000.00
Procurement of vaccinated gilts, 4-6 months old (38 GPs per module)	2,660,000.00
Animal and zoological supplies (Feeds, drugs, disinfectants, test kits, etc.)	1,245,000.00
Semen (P1,000 per shot x 2.5 shots x 38 heads)***	95,000.00
<b>TOTAL</b>	<b>10,000,000.00</b>

\*30 sow-level starting breeders shall procure s 38 heads considering \*80% selection rate

\*\*Inclusive of gestating, farrowing, weanling pens

\*\*\*To be supplied by a reputable Boar Stud Farm or by the nearest SWAIB Project

The number of components indicated in the package can be subject to adjustments relative to differences and changes in prevailing prices across regions and geographic areas, without significant effect on the delivery of the components and will not exceed the total package, subject to the approval of the OUSL/NLP. Deviation in the amount per component of the packages shall be allowed, where variation is allowed due to differences in approved fund allocation, work and financial plans, price differences across regions and geographic areas. Deviation from the indicative amounts shall be justified, subject to the approval of OUSL/NLP in order to proceed with the fund utilization. Failure of OUSL/NLP to respond within 10 working days would mean the automatic approval of request.

The FCA/LGU may enter into a contract with a partner integrator/farm wherein grow out piglets can be sold. Feeds, drugs and biologics and other related inputs may also be supplied by the partner swine company, integrators and/or feed company as covered in their Deed of Undertaking.

#### **FCA/LGU with existing housing**

For FCA/LGUs with existing farms or facilities that have the need for restocking or addition of breeders for finisher production, they may avail of Production Farm Package inclusive of only breeders and animal and zoological supplies. Mode of implementation, procurement or transfer of funds, depends on the respective OUs work and financial plans.

Furthermore, it is understood that the facilities of these FCAs (and individual members)/LGUs are **BSL II -compliant with a minimum farm capacity of 200-Sows.**

<b>Package 3.A. : Production Farm Package for Recipients with Existing Facilities</b>	
<b>FUNDING COVERAGE</b>	<b>AMOUNT (PHP)</b>
Procurement of gilts, 5-6 months old (200 heads per module)	9,000,000.00
Animal zoological supplies	1,000,000.00
<b>TOTAL</b>	<b>10,000,000.00</b>

*Swine Grow-out Facility for FCAs\**

<b>FUNDING COVERAGE</b>	<b>AMOUNT (PHP)</b>
Biosecure facility (Inclusive of perimeter fence, climate-controlled animal house, waste management, basic farm equipment, office, and shower area)	4,100,000.00
Animal zoological supplies	500,000.00
Weaners	900,000.00
<b>TOTAL</b>	<b>5,500,000.00</b>

*\*This package is only for RFO 13- Caraga*

The number of components indicated in the package can be subject to adjustments relative to differences and changes in prevailing prices across regions and geographic areas, without significant effect on the delivery of the components and will not exceed the total package, subject to the approval of the OUSL/NLP. Deviation in the amount per component of the packages shall be allowed, where variation is allowed due to differences in approved fund allocation, work and financial plans, price differences across regions and geographic areas. Deviation from the indicative amounts shall be justified, subject to the approval of OUSL/NLP in order to proceed with the fund utilization. Failure of OUSL/NLP to respond within 10 working days would mean the automatic approval of request.

**B. Provision of Bio-secured Hauling Trucks (Animal Hauling Truck/Vehicle with Special Purpose)**

To further support in the value-chain, to ensure the observance of biosecurity in the operation of INSPIRE Projects, and prevent the contracting and spread of diseases among the INSPIRE facilities, bio-secured hauling trucks will be an additional provision. The vehicles will be used in the transportation of animals and supplies in and out of the facilities. The NLP Operating Units shall identify the recipients of operating INSPIRE/Modified INSPIRE facilities that need or require bio-secured hauling trucks and the needed capacity, and submit to the OUSL for approval of the recipient list. The OUs concerned will undertake the necessary process of validation, agreement signing, procurement, and turn-over of the project.

<b>FUNDING COVERAGE</b>	<b>AMOUNT (PHP)</b>
Bio-secured Hauling Trucks*	3,000,000 to 5,000,000

*\*The specifications, capacity, and price of the vehicles may vary by location and beneficiary requirement.*

## **Section VII Minimum Requirements**

The Project package as stated in Section VI can be availed by organized and active FCAs and LGUs who desire to undertake modernized swine breeding compartments using the barangay compartment model.

The following qualifications must be considered:

### **A. Areas**

1. FCAs/LGUs in pink, yellow and green zones, or as categorized by prevailing issuance, will be qualified.

### **B. FCA Applicants**

1. With at least fifteen (15) swine-raising members preferably from ASF quarantine-released areas;
2. Preferably at least 50% of participating members (Section VII B1) have experience in operating and managing a swine enterprise;
3. Must comply with the 20% counterpart fund in the form of land, labor, and other necessary expenses not included in the package, or those expenses under the project components that are to be augmented by the beneficiary, or as provided for by applicable COA Circular
4. Must undergo the process of swine repopulation and Biosecurity training for farm compartments;
5. No existing unliquidated funds from the concerned DA Operating Unit; and
6. Priority is to be given to DA-CSO Accredited FCAs;

### **C. LGU Applicants**

1. Must provide the land, maintenance, and labor, and other necessary expenses not included in the package as counterparts;
2. Must undergo the process of swine repopulation and Biosecurity training for farm compartments;
3. Must provide list of potential farmer beneficiaries;
4. Provide counterpart fund in the form of land, labor, and other necessary expenses not included in the package, or those expenses under the project components that are to be augmented by the beneficiary, or as provided for by applicable COA Circular and;
5. No existing unliquidated funds from the concerned DA Operating Unit;

## **Section VIII Application Procedure for Inclusion in the Program**

### **A. Requirements for Application**

1. Letter of Intent
2. Endorsement from the Provincial/City/Municipal Veterinary/Agriculture Office
3. FCA organizational document/s
4. Project Proposal with production and sustainability plan

5. Where applicable, duly notarized Deed of Undertaking that the applicant will enter into an agreement with an Integrator/ Breeder Supplier/ Feed Supplier to sustain the operation

**B. Selection of Beneficiaries**

Applicants shall be selected to be project beneficiaries after they suffice the application requirement and gets approved by the OUs after due validation and review. Since slots are limited, the first applicants to comply with the requirements shall be first served.

**C. Requirements for the MOA signing**

1. Approved Project Proposal with work and financial plan showing the amount and timeline of fund utilization process to completion of repayment, based on the DA's prescribed program design signed by the head, approved by OUs, and validated by the OUSL/NLP if necessary;
2. Proposed production plan and cycle showing the number of piglet production, timeline, assumptions and risk management;
3. Board/ Council Resolution Authorizing the Head/Representative/LCE to Enter into MOA or any Document that gives Authority to the Head/ Representative/LCE to enter into MOA;
4. Proof of Land Ownership: Land title / usufruct with supporting documents of land ownership (if involves the establishment of structure)/ lease agreement / deed of donation/ Forest Land Grazing Management Agreement/ Certificate of Ancestral Domain Title/ Certificate of Ancestral Land Title;
5. Compliance of proposed location with local zoning and other regulations;
6. Organizational Legal Documents/ Identity and Registration;
7. List of Officers and Members;
8. Public Consultation with the Private Sector and other Stakeholders for information and dissemination.

**D. Application Process and Implementation Procedure**

Activity	Procedure	Responsible
<b>Submission, Review, and Validation</b>	1. Submit application documents to DA RFO a. Letter of intent b. Endorsement from the Provincial/ City/ Municipal Agriculture or Veterinary Office (if FCA applicant) c. submission of Documentary requirements -Valid CSO accreditation (where applicable) -Project Proposal (ATI may share its Project Proposal Template) -Certificate of no unliquidated funds -Training Certificates (where applicable) d. Other documents that the DA-RFO/ATI-RTCs and ITCPH may require	FCA/LGU

	2. Review of the submitted documents and preliminary screening and contact with the applicant	DA-OU Livestock Program/ RAED
	3. Validate beneficiary and the location of the Project	DA-OU Livestock Program, LGU/FCA, RAED, AMAD, APCO
	4. Preparation and completion of documentary requirements: a. Project Proposal b. Other documents that the DA-RFO may require	FCA/LGU
	5. Review and revise proposal as deemed necessary by DA-OU	DA-OU/FCA/LGU
	6. Approve Project Proposal	DA-OU Live stock Program
	<b>Recipient List Finalization and Review</b>	1. Preparation of the final list of recipients and endorsement to the NLP/OUSL for review and information
2. Review of the shortlisted beneficiaries		DA NLP/OUSL DA OSEC
<b>Preparation and Signing of MOA</b>	1. Comply with all the eligibility requirements as stated in Section IV and Section VII of this Guidelines	DA-OU Livestock Program, LGU/FCA
	2. Prepare, discuss and agree on the provisions of the MOA	DA-OU Livestock Program, LGU/FCA
	3. MOA Review	DA NLP Central
	4. MOA Signing: Beneficiaries and OU (Represented by the Director)	DA-OU Livestock Program, LGU/FCA
<b>Procurement Mode of Implementation</b>	All procurements shall be In accordance to R.A. 9184 or other existing government rules and regulations governing procurements	DA- OU

<b>Fund Transfer Mode of Implementation</b>	Fund transfer as stipulated in MOA and existing rules and regulations on the transfer of funds (if fund transfer is the mode of implementation)	DA-OU Livestock Program
<b>Implementation of Project Components</b>	1. Monitoring of project implementation - construction -procurement of goods (breeders, feeds, biologicals, test kits) 2. Testing and turn-key	DA-OU Livestock Program/ DA NLP/OU SL RAED
<b>Inauguration and Turn-over</b>	Inauguration and turn-over of project to the beneficiaries	DA-OU Livestock Program/ DA NLP/OU SL Beneficiaries
<b>Completion</b>	Project completion must be done within the project timelines, before the end of the validity of the funds.	
<b>Liquidation</b>	Immediately submit liquidation report as per COA rules and regulations (if fund transfer is the mode of implementation) within sixty days after the project completion	LGU / FCA

*\* The ATI-RTC, including the ITCPH, shall likewise follow the above mentioned application process in managing and distributing funds lodged therein.*

### **Section IX Additional Biosecurity Measures and Production Standards**

All implementing units must observe the following measures to ensure biosecurity in all Modified INSPIRE Projects, to wit:

1. Prior to loading of animals, swabbing of the environment and housing is required as well as testing of water supply for possible presence of the ASF virus will be conducted by the Barangay Biosecurity Officers/LGU veterinary authorities/DA RFOs Regulatory Division/ RADDL. Facilities with negative results will be cleared to proceed to loading.
2. Pelleted feeds with valid certificate of feed product registration from BAI-AFVDBCD, shall be used to avoid possible introduction of virus particles.
3. Water supply should be treated with chlorine dioxide.
4. As much as possible, laborers of the farm should practice a 26-day stay in the facility, with downtime of 4 days.
5. Other relevant biosecurity measures as mentioned in training and existing guidelines against the spread of ASF.

## **Section X Redistribution Scheme**

A "redistribution" scheme, as stated in the approved Project Proposal/Document shall be implemented and monitored. The Program requires that the FCA shall "redistribute" three (3) weanlings for every breeder procured within the next two years after the investment year (start of operation) for distribution to other FCAs within the community, to be determined/concurred by DA.

Failure to provide animals for redistribution due to negligence and without justifiable reasons, within the 2-year period will be a cause for the DA-OU concerned to impose the penalty provisions of the MOA which includes, but not limited, to the blacklisting of the FCA/FCA members/ LGU concerned from NLP programs and projects. The pulling-out and collection of animals and equipment from the recipient as well as filing of cases will also be options whenever assessed by the OUs, subject to the MOA provisions, and the availability of resources to carry-out these activities.

## **Section XI Procurement and Implementation Monitoring**

### **A. Procurement Monitoring**

**The DA-OU shall have to comply with the following:**

1. Prior to undertaking the procurement process of every project, the DA OU must provide the PPMP and Purchase Request to the OUSL/NLP for review and information, subject to the issuance of clearance by the latter to proceed. Lack of issuance of clearance and/or comments within one week from submission, the DA OU may proceed with the procurement activities;
2. During the bidding process, representatives of the OUSL /NLP must be allowed to attend as observers;
3. During the delivery of goods, representatives of the OUSL /NLP must be allowed to participate as observers. However, if this is not possible, a photos or videos of the goods and animals shall be sent to OUSL/NLP;
4. Animals to be procured must only be sourced from BAI accredited/registered farms/breeders or from member farms of recognized livestock/breeder associations;
5. In cases of area restrictions on delivery of pigs, the procurement of existing breeders in the vicinity or adjacent areas shall be considered, subject to applicable procurement rules and regulations;
6. NLP standards on the specification of animals shall be followed or as provided/indicated in the Project Document;
7. Photos of the animals delivered shall be sent to the OUSL/ NLP;
8. The OU Livestock Program personnel shall be present during the inspection and receiving of animals. Animals that are not qualified based on the specifications indicated in the bidding documents (i.e. age and weight) shall not be accepted. Only quality stocks / animals shall be distributed to the beneficiary.



#### D. General Monitoring

The DA-OUs through the livestock program shall monitor the progress of the projects in coordination with the implementing partners. The partner entity shall allow the DA unrestricted access (adhering to biosecurity measures in the farm) to the project site and documents during monitoring. Progress reports must also be periodically submitted to the DA-RFO complete with photos before the implementation of the project, during procurement, and delivery of the animals, and after the delivery of animals. Whenever applicable, reporting systems through the ABEMIS and/or OMIS, and other relevant systems can be used.

To ensure the proper and secured implementation of various projects and interventions under this program, the Office of the Undersecretary for Livestock and the National Livestock Program, together with relevant units and implementation partners shall have a more active role in the monitoring of the implementation/establishment and turned-over projects. The monitoring involves the following:

1. All issues, challenges, and concerns affecting the implementation of the projects must be relayed to the OUSL and NLP for information and action;
2. Projects that were already turned-over must be covered by monitoring to particularly assess operation by recipients, stocking, production and marketing, and sustainability of the project;
3. The OUSL and NLP must be provided with necessary support, assistance, and access during the conduct of monitoring activities.

#### Section XII Supplementary Guideline

The DA-OUs may issue a supplementary guideline to facilitate the orderly implementation of the Project to suit regional conditions and variations, subject to the review of the National Livestock Program Director, recommendation of the Undersecretary for Livestock, and approval of the Secretary.

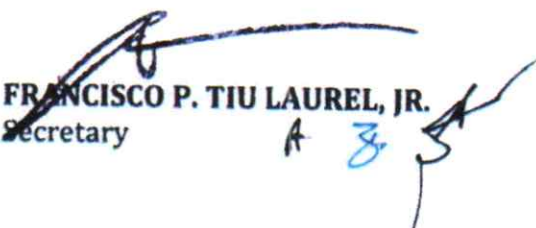
#### Section XIII Effectivity

This Memorandum Circular shall take effect immediately and shall remain in force unless revoked in writing and will govern the Modified INSPIRE implementation under the FY 2024.

Done this 1<sup>st</sup> day of July, 2024 in Quezon City.



DA-CO-ASECL-MM20240422-00147

  
FRANCISCO P. TIU LAUREL, JR.  
Secretary