



20-Jan-21
Date

SMALL VALUE PROCUREMENT (SVP)

INSTRUCTION:

1. Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
2. Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
3. Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
4. Always indicate the brand name of the offered items (s) or product.
5. Price quotation(s) submitted shall be valid for THIRTY (30) days
6. Terms of payment-Thirty (30) days from delivery of items(s)
7. Quotation(s)/Proposal(s) shall be submitted to the BAC Secretariat, Bureau of Animal Industry Compound, Diliman, Quezon City

DEADLINE FOR SUBMISSION OF BIDS

January 26, 2021

4:00 PM

Date

Time

PR. No. **VLD 2021-01-012** End-user **EUGENE KOLLINS M. BACALLO** ABC: **PhP200,000.00**

Qty	Unit	Item/Description	ABC	Offered brand	Unit price	Total cost
		Supply and delivery of office supplies for use at Veterinary Laboratory Division				
100	pc	Ballpen, blue, retractable	1,700.00			
22	case	Binder Clip, Small, 12pcs/case	990.00			
20	case	Binder Clip, Medium, 12pcs/case	1,300.00			
30	case	Binder Clip, 20S, 10M, 25L sizes, 12pcs/case	4,350.00			
200	pcs	Data folder, 2 ring, horizontal	37,000.00			
300	reams	Multi purpose premium paper, A4, 80gsm	101,001.00			
30	pcs	Pen for labels, permanent, double side pen tip	5,040.00			
50	pcs	Pentel pen, blue fine point	2,650.00			
50	pcs	Pentel pen, black fine point	2,650.00			
5	pack	Sticker paper, pre cut, various size	810.00			
15	pack	Sticker paper, A4, 10pcs/pack	2,025.00			
40	pcs	Clear book, legal to fit JC305B refill, 20 pocket	15,600.00			
15	pack	Clear book refill, A4 JC305A, 20 pcs/pk	2,250.00			
10	pack	Clear book refill, legal, JC305B, 20 pcs/pk	1,600.00			
15	pcs	Data folder, Arch File, blue, PP w39656 FC 3"	4,200.00			
3	pcs	Stapler, heavy duty, 23/6-23/23, w/ 3/8", 5/8" leg lengths	4,209.00			
15	bx	Staple wire, 3/8" (60 sheet cap., 100/strip, 500/bx)	7,950.00			
11	bx	Staple wire, 5/8" (20-120 sheet cap., 100/strip, 250/bx)	4,675.00			
		GRAND TOTAL	₱ 200,000.00			

CAROL S. COLOMA
G-EPS Posted

LUISITO M. AVANTE
Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry

(Signature Over Printed Name)

Authorized Canvasser

The BAI Bids and Awards Committee (BAC)
Visayas Avenue, Diliman, Quezon City

Sir/Mam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above within _____ working days from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

Telephone Number(s)

Address

(To be filled by Supplier)
Date accomplished

Required documents for submission:

- | | |
|--|--|
| <input type="checkbox"/> Sealed Quotations | <input type="checkbox"/> Income Tax Return |
| <input type="checkbox"/> Mayor's Permit (Updated) | <input type="checkbox"/> Omnibus Sworn Statement |
| <input type="checkbox"/> PhilGEPS Registration/Certificate Updated | |