



Republic of the Philippines
Department of Agriculture
BUREAU OF ANIMAL INDUSTRY
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MEMORANDUM ORDER

NO. 11

Series of 2025

SUBJECT : PROCESSING OF DOCUMENTS AT THE OFFICE OF THE ASSISTANT DIRECTOR

In the exigency of the service, and to ensure the smooth and more efficient processing of documents at the Office of the Assistant Director. The **RECEIVING** of documents shall be up to **4:00 in the afternoon only**.

Further, **Memorandum No. 736 Series of 2024**, Strict Implementation of the Digital Document Tracking System and the use of Physical Logbooks of the Bureau of Animal Industry shall be followed.

This **ORDER** shall take effect immediately. All orders and memoranda inconsistent herewith are deemed super ceded or amended accordingly.

Done this 31st of March 2025.


CHRISTIAN P. DAQUIGAN, DVM
Officer-in-Charge, Director

