



May 16, 2023

Date

## REQUEST FOR QUOTATION SMALL VALUE PROCUREMENT

**INSTRUCTION:**

1. Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
2. Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
3. Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
4. Always indicate the brand name of the offered items (s) or product.
5. Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
6. Terms of payment-Thirty (30) days from delivery of items(s)
7. **Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
8. Awarding shall be done by **LOT /CATEGORY** only.
9. Delivery and/or Installation Period: 30 calendar days upon receipt of Notice to Proceed

DEADLINE FOR SUBMISSION OF BIDS

May 19, 2023

4:00 PM

VLD 2023-

Date

Time

PR No. 05-128

End-user:

JEFFREY L. CRUZ, DVM

ABC: 90,000.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
1	unit	<b>Desktop Computer with accessories</b>	<b>90,000.00</b>			
		<b>Specifications:</b>				
		Processor: Intel core i7 12th generation				
		RAM: 16GB DDR4 or DDR5 RAM				
		Storage: 512 GB SSD for Operating System and at least 512 SSD for storage				
		GPU: Dedicated graphics card with at least 2 GB of video memory				
		Operating system: Windows 10 or 11				
		Connectivity: Ethernet, Wi-Fi 6, and Bluetooth 5.1 for networking and wireless communication along with USB 3.0 and USB-C ports for peripheral devices.				
		Monitor display: 27-inch with at least Full HD (1080p) resolution				
		Peripherals: Full size wireless keyboard and wireless mouse and 3 in 1 printer				
		Software: Windows pro, microsoft perpetual				
		Computer table: sturdy with enough surface to accommodate the computer and other peripherals.				
		Warranty: one (1) year				

**LOLITA M. JUMALON**

G-EPS Posted

**RENE C. SANTIAGO, DVM, MSc.**

Chair, Bids and Awards Committee

**CANVASSER'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)

Authorized Canvasser

The BAI Bids and Awards Committee (BAC)

Visayas Avenue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

Telephone Number(s)

Address

(To be filled by Supplier)

Date accomplished

**Mandatory Requirements for submission:**

✓ Mayor's Permit (Updated)

✓ PhilGEPS Registration/Certificate (Updated)

✓ Income Tax Return (for ABCs above P500k)

✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award.