



Republic of the Philippines  
Department of Agriculture  
**BUREAU OF ANIMAL INDUSTRY**  
Visayas Ave., Diliman, Quezon City  
*GaBAIlsa Pag-unlad ng Paghahayupan*

## MEMORANDUM ORDER

No. 19  
Series of 2020

TO : **ALL CONCERNED**

FROM : **OFFICER-IN-CHARGE, DIRECTOR**

SUBJECT : **GUIDANCE IN THE VERIFICATION OF ONLINE- ISSUED LOCAL SHIPPING PERMITS**

DATE : **MAY 07, 2020**

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To facilitate the verification of online-issued local shipping permits for the transport of live animals, animal products and by-products within the country, the following guidelines are hereby issued:

1. The BAI-National Veterinary Quarantine Services Division (NVQSD) has shifted to the online filing and processing of local Shipping Permits for the transport of live animals, animal products and by-products beginning January 1, 2020 pursuant to BAI Memorandum Circular No.16 s.2019 to enhance the delivery of regulatory services.
2. The Shipping Permit (SP) document issued through the BAI online Local Shipping Permit Issuance system, with URL or web address at <https://nvqsd.bai.gov.ph/nvqs> and generated in either **printed or electronic copy** is an official and valid document.
3. The shipper may produce clear printed copy of the SP for presentation at the checkpoint OR show electronic copy of the approved SP through mobile phone/tablet/laptop for a paperless transaction. The SP should be presented together with the supporting documents listed in DA Administrative Order No.5 s.2019 and other applicable existing regulations.

**3.1 Original or Certified True Copies (CTC) or Clear photocopy of recurring documents:**

3.1.1 Certificates with minimum validity of Six (6) months and above, such as but not limited to, BAI Farm Accreditation (Poultry, Hatchery, Swine, etc.), Laboratory Compliance, Laboratory Test results, Transport Carrier Registration, Handlers License, NMIS Certification of No Commingling, FDA License to Operate (LTO) and individual Certificate of Product Registration (CPR).

3.1.2 Certificate of ASF Free Status

**3.2 Original copies of the following single-use documents** should always be presented:

3.2.1 Veterinary Health Certificate (VHC) with control number

3.2.2 Meat Inspection Certificate (MIC) issued by NMIS

3.2.3 Certificate of Meat Inspection (COMI) of imported meat for domestic distribution issued by NMIS

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4. The Shipping Permit (SP) can be verified online through this link: [https://nvqsd.bai.gov.ph/LM Inspection/LMSPIns](https://nvqsd.bai.gov.ph/LM%20Inspection/LMSPIns). The animal quarantine personnel need to register or sign-up in the system to be able to access to and use the site for verification, tagging and completing the inspection report.
5. For offline verification of SP, the animal quarantine personnel at the checkpoints can verify the authenticity of the permit by scanning the security features using any QR & Barcode scanner application. This is available for download as a free mobile app and needs to be installed in the mobile device.

The document has two security features, a barcode on the upper right-hand corner and a QR code on the lower right-hand corner.

**3.1 By scanning the barcode:** A Shipping Permit Number will appear in the mobile device. This should match with the number in the print-out copy of Shipping Permit.

**3.2 By scanning the QR code:** the following abbreviations with its corresponding data will appear. All the information should match with the data in the print-out copy of Shipping Permit.

<b>Abbreviation</b>	<b>Meaning</b>
<u>PN</u> -	Permit Number
<u>DI</u> -	Date Issued
<u>VU</u> -	Valid Until
<u>OW</u> -	Sender
<u>CO</u> -	Company of Origin
<u>CD</u> -	Company of Destination

6. For further information or assistance in the verification of SP, the BAI National Veterinary Quarantine Services Division (NVQSD) may be reached through:

Email: [verifylsp@gmail.com](mailto:verifylsp@gmail.com)

Facebook page: [@OLSPIS](https://www.facebook.com/OLSPIS)

**For the information and guidance of all concerned.**



**RONNIE D. DOMINGO, DVM, MSc.**

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