



September 7, 2023

Date

**REQUEST FOR QUOTATION  
 SMALL VALUE PROCUREMENT**

**INSTRUCTION:**

- Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
- Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
- Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
- Always indicate the brand name of the offered items (s) or product.
- Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
- Terms of payment-Thirty (30) days from delivery of items(s)
- Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
- Awarding shall be done by **LOT /CATEGORY** only.
- Delivery and/or Installation Period: 16 calendar days upon receipt of Notice to Proceed

DEADLINE FOR SUBMISSION OF BIDS

September 12, 2023

4:00 PM

NOAP 2023-

Date

Time

PR No. 05-027

End-user:

JAIME A. SAN BUENAVENTURA

ABC:100,000.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
1	lot	Supply of labor and materials for the renovation of NFRDRC Office Extension Room at National Feed Resources Research and Development Center, Milagros, Masbate	100,000.00			
		(Please see attached document)				
		<b>Scope of works:</b>				
		1. General Requirements				
		2. Removal of windows				
		3. Removal of dry wall partition				
		4. Removal of countertop tiles				
		5. Formworks				
		6. Steel Reinforcement/Rebar Works, Gr. 33 (Fy=230MPa)				
		7. Pouring of Concrete (fc=21MPa/3000psi)				
		8. CHB laying, plastering and retouch of removal-damaged elements				
		9. Termite Protection on all wood work				
		10. Carpentry and Joinery works (drywall partition, ceiling repair, bottom counter cabinet and shelf above counter).				
		11. Supply, fabrication and installation of Analok Sliding Glass windows with complete accessories				
		12. Tile works for countertop with splash board and floor finish				
		13. Supply and installation of plumbing/sanitary lines, fixtures, fittings and accessories				
		14. Cleaning of the working area				
		15. All other works not mentioned herein but indicated in the drawing.				
		Note: Have a site inspection before submission of quotation				
		Delivery period: 16 calendar days				
		Place of delivery: National Feed Resources Research and Development Center (NFRDRC), Milagros, Masbate				

LOLITA M. JUMALON

G-EPS Posted

RENE C. SANTIAGO, DVM, MSc.

Chair, Bids and Awards Committee

## CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)

Authorized Canvasser

The BAI Bids and Awards Committee (BAC)  
Visayas Avenue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

\_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Tax Identification Number

\_\_\_\_\_  
Telephone Number(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
(To be filled by Supplier)  
Date accomplished

**Mandatory Requirements for submission:**

- ✓ Mayor's Permit (Updated)
- ✓ PhilGEPS Registration/Certificate (Updated)
- ✓ Income Tax Return (for ABCs above P500k)
- ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award.