



May 16, 2023

Date

**REQUEST FOR QUOTATION
 SMALL VALUE PROCUREMENT**

INSTRUCTION:

- Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
- Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
- Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
- Always indicate the brand name of the offered items (s) or product.
- Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
- Terms of payment-Thirty (30) days from delivery of items(s)
- Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
- Awarding shall be done by **LOT /CATEGORY** only.
- Delivery and/or Installation Period: 30 calendar days upon receipt of Notice to Proceed

ADMIN DEADLINE FOR SUBMISSION OF BIDS
 2023-05-

May 19, 2023
 Date

4:00 PM
 Time

PR No. 210 End-user: MARITES C. GEALONE ABC: 60,943.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
1	unit	Multi-Function Printer	60,943.00			
		Specifications:				
		Print, scan, copy, fax with ADF				
		A3 printer that does more for your business. Printer has an ultra-high page yield of up to 7,500 pages in black and 6,000 pages in color. DURABrite ET INK delivers prints that are sharp, clear and water-resistant, even in barcode mode. Enhance your productivity as Heat-Free Technology enables high speed printing with lower power consumption. Get more for less, right down to the details.				
		Print speed of up to 25.0 ipm				
		Prints up to A3+ (for simplex)				
		Automatic duplex printing				
		Ultra-high page yield of 7,500 pages (black) and 6,000 pages (colour)				
		Wi-Fi, Wi-Fi Direct, Ethernet				
		Connect (iPrint, Email Print and Remote Print Driver, Scan to Cloud)				
		Inside the box Service inks and amaintenance box				

LOLITA M. JUMALON
 G-EPS Posted

RENE C. SANTIAGO, DVM, MSc.
 Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)
 Authorized Canvasser

The BAI Bids and Awards Committee (BAC)
 Visayas Avenue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

Telephone Number(s)

Address

(To be filled by Supplier)
 Date accomplished

Mandatory Requirements for submission:

- | | |
|---|--|
| ✓ Mayor's Permit (Updated) | ✓ Income Tax Return (for ABCs above P500k) |
| ✓ PhilGEPS Registration/Certificate (Updated) | ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award. |