



January 26, 2022

Date

REQUEST FOR QUOTATION SHOPPING

INSTRUCTION:

1. Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
2. Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
3. Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
4. Always indicate the brand name of the offered items (s) or product.
5. Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
6. Terms of payment-Thirty (30) days from delivery of items(s)
7. **Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
8. Awarding shall be done by **LOT /CATEGORY** only.
9. Delivery and/or Installation Period: 30 working days upon receipt of Notice to Proceed

AFVDBCD DEADLINE FOR SUBMISSION OF BIDS
2022-01-

February 2, 2022

4:00 PM

Date

Time

PR No. 013 End-user: NELCY L. TAÑEDO, Agri II ABC: 65,000.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
100	pc	Ballpen, blue	1,000.00			
4	pack	Battery HD "AA", 4pcs/pack	400.00			
4	pack	Battery HD "AAA", 4 pcs/pack	560.00			
6	pc	Binder clip metal tail long 51mm, 41mm, 32mm, 25mm, 19mm, 5 pcs/box	2,088.00			
30	pc	Clear scotch tape, 1 x 100m	2,100.00			
10	pc	Colored file divider A4	500.00			
40	ream	Copy Paper legal,80 GS, subd. 24	10,000.00			
20	ream	Correction pen, Correction Liquid Quick Dry Pen, 9ml	3,600.00			
100	pc	Data FileBox/File Storage Rack, Red color	25,300.00			
5	pc	Glue, (multi-purpose glue) 240g	650.00			
15	pc	Highlighter pen, neon color, 8 pcs/pack	2,175.00			
10	pc	Masking tape, 2mm x 20 yards	800.00			
15	pc	Packaging tape, 2"	1,800.00			
10	pc	Paper clip No. 33-50grms per box, 100 pcs-vinyl	1,400.00			
10	pc	Paper clip jumbo, No. 33-50grms per box, 100 pcs-vinyl	1,400.00			
2	box	Parchment paper, 85 gsm , A4, 100 pcs	960.00			
5	box	Pencil with eraser #1, 12s	550.00			
4	box	Permanent Broad/Fine Tip Marker Pentel Pen-Blue	1,680.00			
4	box	Permanent Broad/Fine Tip Marker Pentel Pen-Black	1,680.00			
4	box	Permanent Broad/Fine Tip Marker Pentel Pen-Red	1,680.00			
20	pc	Plastic Ruler, 12 inches xde	200.00			
10	pc	Stick note pad, assorted sizes	1,400.00			
2	box	Rubber eraser, 20 pcs/1 box. High quality	140.00			
30	pc	Sign Pen, Blue, gel pen, 0.5mm	1,200.00			
10	pc	Scotch tape, 2"	800.00			
2	pack	Spiral Notebook pack of 10	337.00			
3	box	Rubber band	600.00			
		Delivery period: 15 days				
		Place of delivery: AFVDBCD, BAI Compound				

LOLITA M. JUMALON

G-EPS Posted

PAUL C. LIMSON, DVM

Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)

Authorized Canvasser

The BAI Bids and Awards Committee (BAC)
Visayas Avaneue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above within _____ working days from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

GF BAI-122 Request for Quotation Form

Rev. No.: 03 Telephone Number(s)

Nov. 15, 2021

Address

(To be filled by Supplier)

Date accomplished

Mandatory Requirements for submission:

✓ Mayor's Permit (Updated)

✓ PhilGEPS Registration/Certificate (Updated)

✓ Income Tax Return (for ABCs above P500k)

✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award.