



May 22, 2023

Date

**REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT**

INSTRUCTION:

- Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
- Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
- Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
- Always indicate the brand name of the offered items (s) or product.
- Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
- Terms of payment-Thirty (30) days from delivery of items(s)
- Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
- Awarding shall be done by **LOT** only.
- Delivery and/or Installation Period: 30 calendar days upon receipt of Notice to Proceed

DEADLINE FOR SUBMISSION OF BIDS

May 25, 2023

4:00 PM

VLD 2023-

Date

Time

PR No. 05-129

End-user:

JEFFREY L. CRUZ, DVM

ABC: 132,544.60

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
		Lot 1				
		Calibration of Laboratory Equipment				
20	unit	Micropipette, Single Channel	44,000.00			
		Set points: Highest and lowest dispensing volume				
		Note 2 set points				
2	unit	Timer	2,500.00			
		Lot 2				
		Preventive Maintenance of Laboratory Equipment				
1	unit	Fluorescence Microscope, includes (if applicable) the following activities:	20,044.60			
		1. Cleaning and decontaminating the microscope to ensure that it is free of dust, debris and other contaminants that could affect its performance.				
		2. Checking and adjusting the microscope's optics to ensure that they are properly aligned and functioning correctly.				
		3. Lubricating moving parts to ensure that they operate smoothly and quietly				
		4. Testing the microscope's performance using standard samples to ensure that it is producing accurate and reliable results.				
		5. Calibrating the microscope to ensure that it is operating at its optimal performance level,				
		Lot 3				
		Calibration and Preventive Maintenance (Date: TBA)				
1	unit	Biosafety Cabinet Class II A, includes (if applicable) the following activities:	16,000.00			
		1. Cleaning and decontaminating the Biosafety Cabinet to ensure that it is free of dust, debris and other contaminants that could affect its performance				
		2. Checking of hepa filters				
		3. Calibrating and verifying the airflow velocity and direction				
		4. Testing the alarms and safety features				
		5. Inspecting the lighting and electrical components				
		6. Calibrating the pressure gauge or manometer				
		7. Verifying the Biosafety Cabinet's microbiological containment				
		Lot 4				
		Calibration and Preventive Maintenance				
1	unit	Thermocycler Machine (Veriti), includes (if applicable) the following activities:	50,000.00			
		1. Cleaning and decontaminating the thermocycler to ensure that it is free of dust, debris and other contaminants that could affect its performance.				
		2. Checking and calibrating the temperature control system to ensure that it is accurate and stable.				
		3. Inspecting and testing the heating and cooling elements as well as the temperature sensors to ensure that they are functioning properly.				
		4. Checking and adjusting the lid pressure and position to ensure that it is properly sealing the PCR tubes or plates				
		5. Verifying the accuracy of the gradient function				
		6. Upgrading the thermocycler's software or firmware to improve its performance or add new features				
		Note:				
		Delivery period: 30 calendar days				
		Place of delivery: BAI, VLD Central Office				

LOLITA M. JUMALON

G-EPS Posted

RENE C. SANTIAGO, DVM, MSc.

Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)
Authorized Canvasser

The BAI Bids and Awards Committee (BAC)
Visayas Avaneue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

Telephone Number(s)

Address

(To be filled by Supplier)

Date accomplished

Mandatory Requirements for submission:

- ✓ Mayor's Permit (Updated)
- ✓ PhilGEPS Registration/Certificate (Updated)
- ✓ Income Tax Return (for ABCs above P500k)
- ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award.