

**MEMORANDUM CIRCULAR**NO. 44

Series of 2023

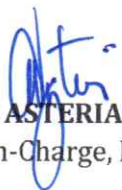
**SUBJECT : GUIDELINES IN THE SUBMISSION OF CERTIFICATE OF ANALYSIS (COA) FOR FEED PRODUCT REGISTRATION**

Below are the guidelines for the submission of COA for the feed product registration both for locally and imported commodities:

1. The result or certificate of analysis shall be from the following recognized source:
  - a. BAI - VLD Laboratory;
  - b. DA - Regional Laboratories;
  - c. BAI - Recognized Third Party Laboratories;
  - d. Any Government Laboratories; and
  - e. Company owned laboratory or in-house laboratory with Certificate of Recognition issued by BAI.
2. If the above-mentioned laboratories are not capable of the analyses required, a non-BAI recognized source will be accepted provided it is accompanied by an affidavit certifying that no BAI recognized source is capable to conduct the required analyses.
3. In cases where there are no locally available laboratories that has the capability to conduct the required analysis, a certificate of analysis from a third party authenticated by a competent authority from the country of origin will be accepted. The email address of the laboratory should also be indicated for further verification.
4. Any claims declared in the label, should have a corresponding actual laboratory result.
5. One year is the acceptable COA validity period. As an illustration, if the laboratory result reported date is September 12, 2023, the COA is valid until September 12, 2024.
6. If upon evaluation/verification, it was determined that the applicant falsified, altered or misrepresented any material facts from the COA submitted, the application will be rejected and the applicant will be investigated and appropriate administrative and/or criminal charges may be filed.

For information and guidance.

Done this 20th day of September 2023.

  
**ARLENE ASTERIA V. VYTIACO, DVM**  
 Officer-in-Charge, Bureau of Animal Industry