



October 4, 2022

Date

## REQUEST FOR QUOTATION SMALL VALUE PROCUREMENT

**INSTRUCTION:**

1. Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
2. Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
3. Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
4. Always indicate the brand name of the offered items (s) or product.
5. Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
6. Terms of payment-Thirty (30) days from delivery of items(s)
7. **Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
8. Awarding shall be done by **LOT /CATEGORY** only.
9. Delivery and/or Installation Period: 30 working days upon receipt of Notice to Proceed

ADMIN DEADLINE FOR SUBMISSION OF BIDS  
 2022-09-

October 7, 2022  
 Date

4:00 PM  
 Time

PR No. 231 End-user: MARITESS C. GEALONE ABC: 350,000.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
5	lic	<b>Adobe Creative Cloud All Apps</b>	<b>350,000.00</b>			
		One Year license subscription				
		<b>Includes exclusive business features:</b>				
		Admin Console for managing licenses				
		Advanced 24/7 tech support				
		Two 1:1 expert sessions per user very year				
		Unlimited job posts using Adobe Talent				
		Slack and Microsoft Teams App integration				
		<b>Plus Cloud Services:</b>				
		1 TB of Cloud storage, Adobe Portfolio, Adobe Fonts and access to the latest features and updates as soon as they are released				
		<b>Apps</b>				
		Acrobat Pro InCopy				
		Photoshop Character Animation				
		Illustrator Capture				
		InDesign Fresco				
		Premiere Pro Bridge				
		After Effects Adobe Express				
		Lightroom Premiere Rush				
		XD Photoshop Express				
		Animate Photoshop Camera				
		Lightroom Classic Media Encoder				
		Dreamweaver Aero				
		Dimension Scan				
		Audition Fill & Sign				
		Acrobat Reader				

**LOLITA M. JUMALON**  
 G-EPS Posted

**PAUL C. LIMSON, DVM**  
 Chair, Bids and Awards Committee

**CANVASSER'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)  
 Authorized Canvasser

The BAI Bids and Awards Committee (BAC)  
 Visayas Avenue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above within \_\_\_\_\_ working days from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

Telephone Number(s)

Address

(To be filled by Supplier)  
Date accomplished**Mandatory Requirements for submission:**

- |   |  |
|---|--|
| ✓ Mayor's Permit (Updated)                    | ✓ Income Tax Return (for ABCs above P500k)   |
| ✓ PhilGEPS Registration/Certificate (Updated) | ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award. |