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Department of Agriculture  
**BUREAU OF ANIMAL INDUSTRY**  
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## MEMORANDUM ORDER

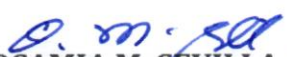
NO. 06  
Series of 2025

**SUBJECT : AUTHORITY TO ADOPT ELECTRONIC SIGNATURE FOR  
APPROVAL OF ADMINISTRATIVE AND FINANCIAL  
TRANSACTIONS UNDER THE CFIDP-CFITF ACT**

In the exigency of service and in order to provide timely implementation supportive to coordination and monitoring activities under the Coconut Farmers Industry Trust Fund (CFITF) Act, all hired Regional Coordinators of the CFIDP are hereby entitled to adopt the electronic signature for all administrative and financial transactions. This is to facilitate the timely processing of documents such as reimbursement of travelling expenses, payroll and other claims to effectively utilize funds.

This **ORDER** shall take effect immediately and shall remain in force unless revoked in writing. All other orders inconsistent herewith are deemed revoked.

Done this 25<sup>th</sup> day of February 2025

  
**DIOSAMIA M. SEVILLA, MSc.**  
Officer-in-Charge, Director



"Our organization is certified  
according to ISO 9001"

*Masaganang Agrikultura, Maunlad na Ekonomiya*

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