



VETERINARY CLINICS AND HOSPITALS

Date Inspected: _____ Time Started: _____ Time Ended: _____

I. GENERAL INFORMATION

A. Name of Animal Facility: _____ TIN _____

B. Type of Facility: Surgical Non-surgical Hospital Mobile

C. Business Organization: Single Proprietorship Partnership
 Corporation Government
 Cooperative Others, pls. specify _____

D. Address of Facility: _____

E. GPS Coordinates Longitude _____ Latitude _____

F. Status of Facility: Owned Rented/Leased

G. Owner/Authorized Representative: _____

Contact Information: _____

H. DTI/SEC/ CDA Registration No.: _____ Date of Registration: _____

I. Veterinarian/Consultant: _____ PRC License No.: _____
Contact Information: _____ Validity: _____

II. PATIENTS

SPECIES	NUMBER/CAPACITY	REMARKS

III. PERSONNEL (Currently employed)

PERSONNEL	NUMBER OF PERSON/S	REMARKS

IV. GENERAL SPECIFICATIONS FOR ANIMAL FACILITY

Welfare Rating Based on RIRR and AC 4 S 2015:

4 – Good; 3 – Fair; 2 – Needs Improvement; 1 – Poor

CLINIC AND HOSPITAL SETTINGS	4	3	2	1	Remarks/Descriptions
• Clinic/hospital location and topography					
• Type of environment/isolation from residential areas					
• Accessibility of the clinic/hospital					
• Road condition to clinic/hospital					
• Clinic/hospital Security (CCTV, etc.)					
• Clinic/hospital facilities and cages design					
• No. Of cages available					
• Suitability of materials used					
• Adequacy of space, floor and cage area					
• Type of flooring					
• Temperature and humidity					
• Ventilation					
• Lighting					
• Noise and vibration					
• Drainage system					
• Cleaning, sanitation and disinfection					
• Pest Control					
• Separate rooms for:					
○ Reception					
○ Confinement of Non-infectious cases					
○ Confinement of Infectious cases					
○ Laboratory					
○ Surgery					
○ Vaccination					
○ Treatment					
○ Examination and Diagnosis					
○ Recovery					
○ Personnel quarters					
• Waste disposal					
○ Solid wastes					
○ Hazardous/ Sharps wastes					
○ Liquid waste					
○ Disposition of dead animal					
• Regular monitoring and assessment of building and structures					
• Back-up systems and alarms					
• Availability of emergency kit					
• Availability of fire fighting equipments					
• Availability of first-aid kit for personnel					
• Contingency Plan for natural disasters and emergencies					
FEEDING PRACTICES	4	3	2	1	Remarks/Descriptions
• Feeding program for different types of confined patients					

• Provision of food storage and system to prevent contamination					
• Cleaning, sanitation and disinfection of food dish/containers/drinkers					
• Reference for dietary requirements					
• Source of water					
• Water potability test					
MINIMUM REQUIREMENTS FOR REGISTRATION	4	3	2	1	Remarks/Descriptions
• NON-SURGICAL CLINIC					
○ Personnel					
- At least one (1) licensed veterinarian					
- At least one (1) veterinary aide					
○ Documents, books and other reading materials					
- PRC License of the veterinarian					
- PTR of the veterinarian					
- Dangerous drugs/S2 license					
- Veterinary drug index					
- Formularies/compendiums					
- Prescription pads bearing the name and address of the clinic					
- Vaccination certificates					
- Clinical record forms					
- Waiver forms					
○ Physical Plant Facilities					
- The Reception Room					
➤ Lighting					
➤ Ventilation and air-conditioning					
➤ Ease of cleaning and disinfection					
➤ No. of clients which can be accommodated					
➤ Sufficient no. of chairs and reception table					
➤ Filing cabinets					
➤ Computer w/ printer					
➤ Calculator					
➤ Functional phone					
- The Examination Room					
➤ Lighting					
➤ Ventilation and air-conditioning					
➤ Ease of cleaning and disinfection					
➤ Examination table w/ top made of either formica, aluminium, stainless steel or porcelain					

➤ Functional sink (porcelain coated/stainless steel) with permanent piping					
➤ Cabinets/shelves for medicines, instruments and other supplies					
○ Equipments, instruments and supplies					
- Refrigerator					
- Weighing scale					
- Muzzle and leash (3 pcs each)					
- Dextrose stand/hooks for attachment					
- Oxygen cylinder with gauge control					
- Unused disposable syringes shall be at least 2.5ml (20pcs) and needles shall be gauge 23					
- Stethoscope					
- Thermometer (2pcs)					
- Ophthalmoscope/penlight					
- Compound microscope					
- Nail clipper					
- Catheters/infant feeding tubes (2 pcs each of #10 and #12)					
- Bandages of various sizes					
- Glass slides and cover slips (1 box each)					
- Test tubes and racks					
- Magnifying lens					
- Emergency pack					
➤ Tranquilizer, 1 vial					
➤ Adrenaline, 2 ampules					
➤ Atrophine, 2 ampules					
➤ Dexamethasone, 1 vial					
➤ Oxytocin, 2 ampules					
➤ Calcium gluconate 10%, 1 ampule					
➤ 5 disposable 2ml syringe with 23 gauge needle					
➤ 5ml disposable syringe with needles					
➤ Vitamin K1, 2 ampules					
➤ 1 needle holder					
➤ Needle/silk					
➤ 1 thumb forcep					
➤ 2 mosquito forceps					
➤ Scissors					
➤ Bandages and tapes					
➤ Diazepam, 1 ampule					

- Medicines/drugs					
➤ 5% Dextrose-6 bottles, Lactated Ringer's -6 bottles, D5LRS-6 bottles					
➤ Anesthetics					
➤ Dewormers					
➤ Vaccines for dog and cat					
➤ Antibacterials					
➤ Disinfectants					
- Waste receptacles					
○ The Cage Room					
- Separated from the examination and surgery room					
- Shall accommodate three (3) different sizes					
- Cages must be made of suitable materials with drainage					
- Waterers and feeder shall be made of durable materials					
• SURGICAL CLINIC (same requirements as Non-surgical with the addition of the following)					
○ Surgery room					
- Lighting					
- Ventilation and Air-conditioning					
- Ease of cleaning and disinfection					
- Examination table w/ top made of either formica, aluminium, stainless steel or porcelain					
- 1 metal pail					
- Dextrose stand/hooks for attachment					
- Surgical lamp or equivalent					
- Cabinets					
- Instrument and supplies					
➤ Instrument tray and					
➤ Surgical pack including:					
▪ 3 Mosquito curve forceps					
▪ 3 Mosquito straight forceps					
▪ 3 Kelly curve forceps					
▪ 3 Kelly straight forceps					
▪ 2 Carmalt forceps straight					
▪ 1 pair of abdominal retractor					

<ul style="list-style-type: none"> ▪ 1 pair Mayo/Metzenbaum scissors 					
<ul style="list-style-type: none"> ▪ 2 scalpel handle with corresponding blades 					
<ul style="list-style-type: none"> ▪ 1 thumb forceps plain 					
<ul style="list-style-type: none"> ▪ 1 thumb forceps, rat toothed 					
<ul style="list-style-type: none"> ▪ 1 pair sharp and blunt scissors 					
<ul style="list-style-type: none"> ▪ 1 needle holder 6" 					
<ul style="list-style-type: none"> ▪ 4 towel clamp 					
<ul style="list-style-type: none"> ▪ 2 Allis tissue forceps 					
<ul style="list-style-type: none"> ▪ 1 spay hook or equivalent 					
<ul style="list-style-type: none"> ➤ Surgical needles 					
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ 3 pcs traumatic (cutting, curved) 					
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ 3 pcs atraumatic (non-cutting for dogs, curved) 					
<ul style="list-style-type: none"> ➤ Drapes (reusable/disposable), 8pcs 					
<ul style="list-style-type: none"> ➤ Gauze pack 4"x4", 15pcs 					
<ul style="list-style-type: none"> ➤ Laparotomy sheets, 3 sizes 					
<ul style="list-style-type: none"> ➤ Cotton jars 					
<ul style="list-style-type: none"> ➤ Surgical gloves, 5 pairs (S, M, L) 					
<ul style="list-style-type: none"> ➤ Mask, 6 pairs 					
<ul style="list-style-type: none"> ➤ Caps, 6 pairs 					
<ul style="list-style-type: none"> ➤ Gowns, 2pcs 					
<ul style="list-style-type: none"> ➤ Surgical threads, absorbable and non absorbable (1 dozen each) 					
<ul style="list-style-type: none"> - Disposal of unclaimed dead patients 					
<ul style="list-style-type: none"> • Hospital 					
<ul style="list-style-type: none"> <ul style="list-style-type: none"> ○ Personnel 					
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> - 2 Licensed Veterinarians 					
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> - 1 receptionist/secretary/medical technologist 					
<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> - 2 veterinary aides 					
<ul style="list-style-type: none"> ○ Physical Plant Facility 					

- Similar requirements as Surgical clinic with the addition of the following:					
➤ Reception room can accommodate at least five (5) clients with their animal					
➤ Cage room shall have at least six (6) cages					
- Laboratory room shall be capable of the doing the following examinations:					
➤ Hematology and Blood chemistry					
➤ Urinalysis					
➤ Fecalysis					
- Instruments and supplies shall be the same as that for the surgical clinic but shall have 2 or more surgical packs					
- Medicines shall have twice the clinic requirements					
- Shall provide personnel to attend to emergency cases outside of the regular hospital hours					
• Routine Procedures					
○ Dew Claw removal					
○ Tail docking					
○ Ear cropping					
○ Spay and neuter					
○ Caesarean section					
○ Orthopaedic procedures					
VETERINARY CARE	4	3	2	1	Remarks/Descriptions
• Veterinary health programs					
○ Vaccination					
○ Internal parasite control programs					
○ External parasite control programs					
• Disease, injury and pain management					
○ Treatment and medications					
- Case development reports					
- Reference for biologics used					
○ Surgery and perioperative care					
- Animal restraint					
- Anesthesia					
- Pre-operative procedures					
- Surgical/operating procedures					
- Post-operative care					
○ Euthanasia					

- Method					
• Drugs/vaccines storage and control					
• Drug and medical supplies inventory					
BEHAVIORAL MANAGEMENT	4	3	2	1	Remarks/Descriptions
• Facility and equipment to promote natural animal behaviour					
• Behaviour enrichment program					
• Behaviour observation log					
• Behaviour development reports					
PERSONNEL QUALIFICATIONS AND RESPONSIBILITIES	4	3	2	1	Remarks/Descriptions
• Veterinarian's training and seminars					
○ Animal welfare legislation and policies					
○ Conducted personnel training on animal handling, etc.					
• Other personnel's trainings and seminars					
○ Animal welfare legislation and policies					
○ Assists the veterinarian in giving treatment/medication					
• Record keeping					
○ Case records					
○ Treatment consent/waiver					
○ Drugs and medical supplies inventory					
• Written duties and responsibilities of personnel					
○ Ensure physical, health, and behavioural needs are met in accordance with good practice and scientific knowledge					
○ Ensure facility is appropriate to nature, behaviour, size and must be kept in clean and sanitary condition at all times					
○ Regular assessment and monitoring of facilities					
○ Regular monitoring and maintenance of machines, equipments and instruments					

V. SUMMARY

DEFICIENCY CATEGORY	DEFICIENCY AND PLAN FOR CORRECTION	RESPONSIBLE PARTY	CORRECTION SCHEDULE/TIME FRAME	DATE COMPLETED

BAI/RAWO: _____

Facility Representatives: _____

Regional Animal Welfare Coordinator/
Regulatory Chief (For DA-RFOs): _____