



October 12, 2023

Date

**REQUEST FOR QUOTATION
SMALL VALUE PROCUREMENT**

INSTRUCTION:

- Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
- Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
- Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
- Always indicate the brand name of the offered items (s) or product.
- Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
- Terms of payment-Thirty (30) days from delivery of items(s)
- Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
- Awarding shall be done by **LOT /CATEGORY** only.
- Delivery and/or Installation Period: 30 calendar days upon receipt of Notice to Proceed

AHWD AI DEADLINE FOR SUBMISSION OF BIDS
2023-10-

October 17, 2023

4:00 PM

Date

Time

PR No. 165 End-user: JOANNA MARIE F. DAVID, DVM ABC:440,000.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
Information, Education and Communication Materials						
300	pcs	Tumbler Specifications: Material: Stainless steel Wide mouth with flip cap Size: 0.9 L/900ML Base color: Matte Dusty Blue Flip Cup color: Navy blue/Blue (see attached picture)	180,000.00			
300	pcs	Umbrella Specification: Material: Pongee Non-Automatic but foldable Color: Blue Aluminum/Stainless Metal Frame Aluminum/Stainless Base Durable J Handle - Blue/Black Windproof Size: 23 inches Double layer Durable Magic Tape Lock (see attached picture)	120,000.00			
200	pcs	Tote Bag Specification: Material: Combination of Cotton & Canvass With Durable Zipper - Navy Blue With Outer Small Pocket and Inner Big Pocket Size: 15"W x 16" H x 5" D Base color: Canvass/Cream/Khaki Strap color: Navy blue (see attached picture)	70,000.00			
200	pcs	Head Cap Specification: Material: Cotton 6 panel Baseball Cap 6 Eyelets (1 Per Panel) Base color: Black Pre-curved visor Adjustable Hook & Loop (Magic Tape) Embroidered Prints (see attached picture)	40,000.00			
100	pair	Arm Sleeves Specification: Material: Microfiber, polyester spandex, soft, durable and stretchable sun protection cooling compression From wrist to axilla girth Free size Base color: Navy blue Two sleeves - left and right arms (see attached picture)	30,000.00			
Note:						
Delivery period: 30 calendar days						
Place of delivery: BAI, Central Office						

LOLITA M. JUMALON

G-EPS Posted

RENE C. SANTIAGO, DVM, MSc.

Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)

Authorized Canvasser

The BAI Bids and Awards Committee (BAC)
Visayas Avenue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

_____ Signature Over Printed Name	_____ Name of Company	_____ Tax Identification Number
_____ Telephone Number(s)	_____ Address	(To be filled by Supplier) Date accomplished

Mandatory Requirements for submission:

- | | |
|---|--|
| ✓ Mayor's Permit (Updated) | ✓ Income Tax Return (for ABCs above P500k) |
| ✓ PhilGEPS Registration/Certificate (Updated) | ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award. |