



March 2, 2023

Date

**REQUEST FOR QUOTATION
 SMALL VALUE PROCUREMENT**

INSTRUCTION:

- Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
- Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
- Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
- Always indicate the brand name of the offered items (s) or product.
- Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
- Terms of payment-Thirty (30) days from delivery of items(s)
- Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
- Awarding shall be done by **LOT /CATEGORY** only.
- Delivery and/or Installation Period: 30 calendar days upon receipt of Notice to Proceed

DEADLINE FOR SUBMISSION OF BIDS

March 7, 2023

4:00 PM

NOAP 2023-

Date

Time

PR No. 02-001 End-user: GICELL D. IGLESIAS ABC: 220,000.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
1	unit	Heavy Duty Photocopier	185,000.00			
		Full color dig ital copier with network printing, color, scanning & optionsl network fax, HyPAS solution platform technology enabled; Copy and Print speed of 24 copies per minute, A4; 4.3 inch color touch screen panel; warm- up time 30 seconds or less and first copy out time at 7.6 seconds; Paper Size from A6R up to A3; Standard Memory Caapacity is 1.5 GB, max. 3GB plus 128GB SSD options; Paper capacity of 500 sheets cassette and 100 sheets multi-purpose tray; Built-in 30 - sheets Job Separator tray; Built-in 50-sheets Reversing Document Processor and Stackless Duplex Unit; Interface: USB 2.0 Ethernet, USB Host, NFC Tag, Wifi Direct option; Scan to SMB/Email/FTB/USB Host/Box, Network TWIN Scan and WSD Scan; Power Consumption copying/printing 510W or less; Maintenance Kit of 200,000 copies.				
		Note:				
		With Free Table				
		LifeTime free Service Warranty				
1	unit	Heavy Duty Paper Shredder	35,000.00			
		Specifications:				
		Feed width: 240 mm				
		Shred capacity paper clips, staple				
		Shred capacity A4 70 gsm: 8-10 sheets				
		Shred capacity A4 80 gsm: 7-9 sheets				
		Shred size: 4 x 40mm				
		Security level: P-4, F-1, T-4, E-3				
		Operation: Electronics				
		Shred speed: 6.5m/min				
		Waste volume: 30 liters				
		db (A) when idle: 44 db				
		Motor: 350 Watts				
		Voltage: 1230V				
		Dimensions: H x W x D: 628 x 430 x 350mm				
		Weight:23 kg				
		Note:				
		2 years warranty				
		Place of delivery: BAI, Central Office				

LOLITA M. JUMALON

G-EPS Posted

RENE C. SANTIAGO, DVM, MSc.

Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)

Authorized Canvasser

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

_____ Signature Over Printed Name	_____ Name of Company	_____ Tax Identification Number
_____ Telephone Number(s)	_____ Address	(To be filled by Supplier) Date accomplished

Mandatory Requirements for submission:

- | | |
|---|--|
| ✓ Mayor's Permit (Updated) | ✓ Income Tax Return (for ABCs above P500k) |
| ✓ PhilGEPS Registration/Certificate (Updated) | ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award. |