



January 31, 2024
 Date

**REQUEST FOR QUOTATION
 SMALL VALUE PROCUREMENT**

INSTRUCTION:

- Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
- Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
- Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
- Always indicate the brand name of the offered items (s) or product.
- Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
- Terms of payment-Thirty (30) days from delivery of items(s)
- Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
- Awarding shall be done by **LOT /CATEGORY** only.
- Delivery and/or Installation Period: 30 calendar days upon receipt of Notice to Proceed

DEADLINE FOR SUBMISSION OF BIDS

February 5, 2024

4:00 PM

Date

Time

ASF 2024-

PR No. 01-048

End-user: JANICE S. GARCIA, DVM

ABC: 200,000.00

Qty.	Unit	Item/Description	ABC (Php)	Offered brand	Unit price	Total cost
		ICT Office Supplies				
2	set	Desktop Computer Set	100,000.00			
		Specifications:				
		Processor: Intel Core i7 at least 12th Gen				
		RAM: 16GB				
		GPU: NVIDIA GeForce RTX 3070 or higher				
		Storage: 512 SSD / 1TB HDD				
		Motherboard: A520				
		PSU: 600 Watts				
		Monitor: 24 Inches - Black				
		Including Keyboard and Mouse Set - Black				
		Including Power Supply				
		CPU Case - Black				
		Headset				
		Including Cooling Fans on CPU				
		Lan and Wifi Ready				
2	pcs	Office Laptop	100,000.00			
		Specifications:				
		Processor: Intel Core i5 or i7 at least 11th Gen				
		RAM: 16GB				
		Storage: 512 SSD / 1 TB HDD				
		Video Card: NVIDIA GeForce RTX 3050 / 3050ti or higher				
		Display: 17.3"FHD IPS 144HZ				
		Color: Black				
		Note:				
		Delivery Period: 30 calendar days				
		Place of delivery: BAI Compound				

LHEAN A. MINAYA
 G-EPS Posted

RENE C. SANTIAGO, DVM, MSc.
 Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)
Authorized Canvasser

The BAI Bids and Awards Committee (BAC)
Visayas Avenue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

Telephone Number(s)

Address

(To be filled by Supplier)

Date accomplished

Mandatory Requirements for submission:

- ✓ Mayor's Permit (Updated)
- ✓ PhilGEPS Registration/Certificate (Updated)
- ✓ Income Tax Return (for ABCs above P500k)
- ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award.