



February 13, 2023

Date

REQUEST FOR QUOTATION SMALL VALUE PROCUREMENT

INSTRUCTION:

1. Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
2. Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
3. Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
4. Always indicate the brand name of the offered items (s) or product.
5. Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
6. Terms of payment-Thirty (30) days from delivery of items(s)
7. **Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
8. Awarding shall be done by **LOT /CATEGORY** only.
9. Delivery and/or Installation Period: 15 calendar days upon receipt of Notice to Proceed

DEADLINE FOR SUBMISSION OF BIDS

February 16, 2023

4:00 PM

ASF 2023-

Date

Time

PR No. 01-004 End-user: SAMUEL JOSEPH M. CASTRO, DVM, MVPH ABC: 153,540.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
300	pc	Cap (customized)	69,000.00			
		• high quality cotton cloth and breathable mesh lining with exquisite embroidery, thick, durable, soft and breathable				
		• adjustable fitted strap closure, one size fits most head sizes				
		• head circumference: 21.5"- 25.2" (can be adjusted), Hat height: 4.3", Hat along: 2.8" Rear opening design fits women's low pony tail comfortably				
		• with embroidered logo in front of BABay ASF and small logos printed				
522	pc	Tote/eco bag (customized)	36,540.00			
		• 12 in. x 15 inches				
		• katsa or canvass				
		• no zipper or hooks				
		• silkscreen print with large design and small logos				
		• two navy blue straps that are long enough to be worn on your shoulder comfortably				
800	pc	Washable Face Mask	48,000.00			
		Printing: Full color sublimation print				
		Material: polyester microfiber peach skin				
		Fabric 125				
		GSM Waterproof Coating				
		Size: 500 pcs - Medium : 12cm (H) x 24cm (W)				
		300 pcs - Large: 12cm (H) x 24cm (W)				
		Ear loop: 1/8" elastic band ear cord with ear cord lock adjuster, strictly should cover nose, mouth & below chin				
		(see attached layout)				
		Note:				
		Delivery period: 15 calendar days				
		Place of delivery: BAI Central Office				

LOLITA M. JUMALON

G-EPS Posted

RENE C. SANTIAGO, DVM, MSc.

Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)

Authorized Canvasser

The BAI Bids and Awards Committee (BAC)

Visayas Avenue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

Signature Over Printed Name

Name of Company

Tax Identification Number

Telephone Number(s)

Address

(To be filled by Supplier)

Date accomplished

Mandatory Requirements for submission:

✓ Mayor's Permit (Updated)

✓ PhilGEPS Registration/Certificate (Updated)

✓ Income Tax Return (for ABCs above P500k)

✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award.