



February 7, 2023

Date

**REQUEST FOR QUOTATION  
SMALL VALUE PROCUREMENT**

**INSTRUCTION:**

- Bidders are required to read the instructions and fill all the blanks properly, Prospective Bidders/Suppliers are required to use this official canvass form in accomplishing their bid proposals/quotation.
- Any specifications other than those required/stated in this form shall not be considered in their evaluation of bid.
- Quotation must be the lowest price(s), taxes included for the item(s) services listed hereunder including delivery charges.
- Always indicate the brand name of the offered items (s) or product.
- Price quotation(s) submitted shall be valid for ONE HUNDRED TWENTY DAYS (120) days reckoned from the deadline for submission of quotations.
- Terms of payment-Thirty (30) days from delivery of items(s)
- Only sealed quotations shall be considered by BAC. The Bidders/Suppliers or Authorized Representative shall indicate on the envelope the RFQ Number and the company name of the bidder/supplier.**
- Awarding shall be done by **LOT /CATEGORY** only.
- Delivery and/or Installation Period: 30 calendar days upon receipt of Notice to Proceed

DEADLINE FOR SUBMISSION OF BIDS

February 10, 2023

4:00 PM

ASF 2023-

Date

Time

PR No. 01-029 End-user: SAMUEL JOSEPH M. CASTRO, DVM, MVPH ABC: 981,500.00

Qty.	Unit	Item/Description	ABC (PhP)	Offered brand	Unit price	Total cost
685	pc	<b>Customized printed T-shirt</b>	<b>264,000.00</b>			
		<b>100% Cotton broadcloth fabric with round collar, DTF and silkscreen rubberized printing</b>				
		•Navy blue				
		•Small with branding - 166 pcs				
		•Medium with branding - 167 pcs				
		•Large with branding - 166 pcs				
		•XL with branding - 166 pcs				
		•2XL with branding - 10 pcs				
		•3XL with branding - 10 pcs				
785	pc	<b>Customized printed scrub shirt</b>	<b>314,000.00</b>			
		<b>Cotton, DTF and silkscreen print</b>				
		•Navy blue				
		•Small with branding - 191 pcs				
		•Medium with branding - 192 PCS				
		•Large with branding - 191 pcs				
		•XL with branding - 191 pcs				
		•2XL with branding - 191 pcs				
		•3XL with branding - 10 pcs				
785	pc	<b>Mug (customized)</b>	<b>196,500.00</b>			
		•ceramic coffee mug				
		•double sided printed				
		•double sided logo design				
		•microwave safe materials				
		•with printed logo of BABay ASF and small logos				
785	pc	<b>Face/Hand Towel (customized)</b>	<b>157,000.00</b>			
		•thick, cotton towel				
		•DTF print				
		•Color: white				
		•Size: 28 x 52cm				
100	pc	<b>Polo Shirt</b>	<b>50,000.00</b>			
		•Fiber content: Quick dry fabric				
		•Stitch and constriction: Durable press with soil release, anti-shrink, anti-piling, sustainable, quick dry and anti-wrinkle				
		•Closure: Two tortoise shell button front, lined pocket				
		•Embroidered ASF logo on left chest				
		•Color: white, navy blue and pink (see attached layout)				
		•Small with branding - 20 pcs				
		•Medium with branding - 20 pcs				
		•Large with branding - 20 pcs				
		•XL with branding - 20 pcs				
		•2XL with branding - 10 pcs				
		•3XL with branding - 10 pcs				
		Note:				
		Delivery period: 30 days				
		Place of delivery: BAI, Central Office				

**LOLITA M. JUMALON**  
G-EPS Posted

**RENE C. SANTIAGO, DVM, MSc.**  
Chair, Bids and Awards Committee

CANVASSER'S CERTIFICATION

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation in accordance to the guidelines in securing prices for the Bureau of Animal Industry.

(Signature Over Printed Name)  
Authorized Canvasser

The BAI Bids and Awards Committee (BAC)  
Visayas Avaneue, Diliman, Quezon City

Sir/Madam:

In connection with the above request, I/We hereby submit our quotation indicated above. I/We have carefully read and fully understand the minimum requirements and agree to furnish and/or effect delivery in conformity with specifications any or all said articles/services described above from receipt of Purchase Order.

\_\_\_\_\_  
Signature Over Printed Name

\_\_\_\_\_  
Name of Company

\_\_\_\_\_  
Tax Identification Number

\_\_\_\_\_  
Telephone Number(s)

\_\_\_\_\_  
Address

\_\_\_\_\_  
(To be filled by Supplier)  
Date accomplished

**Mandatory Requirements for submission:**

- |   |  |
|---|--|
| ✓ Mayor's Permit (Updated)                    | ✓ Income Tax Return (for ABCs above P500k)   |
| ✓ PhilGEPS Registration/Certificate (Updated) | ✓ Omnibus Sworn Statement (For ABCs above P50K) (Unnotarized OSS may be submitted provided that the notarized OSS shall be submitted prior to issuance of Notice of Award. |