



Republic of the Philippines
Department of Agriculture
BUREAU OF ANIMAL INDUSTRY
Visayas Ave., Diliman, Quezon City
GaBAIsa Pag-unlad ng Paghahayupan

MEMORANDUM CIRCULAR

No. 19
Series of 2020

TO : ALL CONCERNED IMPORTERS/EXPORTERS
ALL VETERINARY QUARANTINE OFFICERS
Veterinary Quarantine Stations

FROM : OFFICER-IN-CHARGE, DIRECTOR

SUBJECT : ALTERNATIVE INSPECTION ARRANGEMENT FOR THE ISSUANCE OF ACCREDITATION AS IMPORTER OR EXPORTER OF ANIMALS AND ANIMAL PRODUCTS (EXCEPT MEAT)

DATE : MAY 21, 2020

Pursuant to Section 5 of Act No. 3639 and Section 26 of Executive Order No. 338, s. 2001, which provides for the mandate of the BAI-National Veterinary Quarantine Services Division (NVQSD) to create a quarantine inspection system for the interregional and international movement of animals and animal products, along with their documentation and authorization and clearance of commodities, the Bureau hereby prescribes an alternative inspection arrangement rather than an on-site inspection method for the processing of the BAI accreditation application as an importer or exporter of live animals and animal products, with the following information and terms:

1. The Alternative Inspection Arrangement (AIA) shall apply to applicants in good standing.
2. AIA will be done through:
 - 2.1 Real-time video call using the Zoom or other preferred tool. The veterinary quarantine officer shall provide instructions on the areas, equipment, etc. of the establishment to be seen by the inspector.
 - 2.2 The applicant shall send a video showing his / her establishment 's building, equipment and so on as directed.
3. The applicant may be asked to submit additional supporting documents by e-mail to the inspector;
4. The applicant shall also submit a notarized affidavit of undertaking;

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5. Every proven misrepresentation or deception on the part of the applicant in respect of this agreement shall result in the following:

5.1 The denial of the pending SPSIC, the immediate cancelation of SPSIC as already accepted pursuant to Section III.I of DA Administrative Order No.9 s.2010, and the suspension or cancelation (if applicable) of BAI importer accreditation.

5.2 The denial of the pending BAI Export Certificate, the immediate cancelation of BAI Export Certificate as already accepted, and the suspension or cancellation of BAI Exporter accreditation pursuant to Section 7 of DA Memorandum Circular No.3 s.2018.

6. This arrangement will be adopted during the duration of National State of Calamity due to COVID-19, unless earlier lifted or extended as per Presidential Proclamation No.929 issued on March 16, 2020.

This Circular shall take effect immediately until revoked in writing.

RONNIE D. DOMINGO, DVM, MSc.

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AFFIDAVIT OF UNDERTAKING

_____ of legal age, _____ and/or duly authorized
(name of applicant) (position in the company)

representative of _____
(name of company and address)

after having been sworn in accordance with law, hereby declare that:

1. The facility with its equipment and other materials shown by video-call or recorded video is the actual establishment indicated in my application for BAI Accreditation as Importer or Exporter;
2. In my declarations, I commit myself to being responsible and accountable for the truth;
3. **FOR IMPORTER:** I understand that any proven misrepresentation or fraud on my part as an applicant in respect of this arrangement shall result in the refusal of the SPSIC application, the immediate cancelation of SPSIC if it has already been approved pursuant to Section III.I of DA Administrative Order No.9 s.2010, and the suspension of my BAI accreditation of importers (if applicable);
4. **FOR EXPORTER:** I agree that any proven misrepresentation or fraud on my part as an applicant in respect of this agreement will result in the rejection of the pending BAI Export Certificate, the immediate cancelation of the already approved BAI Export Certificate and the suspension or cancelation of my BAI Exporter accreditation pursuant to Section 7 of DA Memorandum Circular No.3 s.2018.
5. I have executed this affidavit to confirm the foregoing.

_____ at _____
(Date) (Place of execution)

(affiant)

Subscribed and sworn to before me this ____ day of _____. Issued on _____ at _____.

Notary Public

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Handwritten signature