

08 April 2014

**MEMORANDUM ORDER**

No. 10

Series of 2014

**SUBJECT : IMPLEMENTATION OF THE DA TRADE SYSTEM: ELECTRONIC REQUEST FOR INSPECTION (eRFI).**

**WHEREAS**, the pilot implementation of the eRFI system has been observed to have been properly running, taking into account the elimination of manual re-encoding and the streamlined procedures in the preparation of Inspection Report;

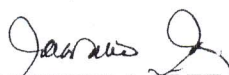
**WHEREAS**, the series of consultations, orientations, and trainings conducted by DA-Policy Research Service (DA-PRS), Information Technology Center for Agriculture and Fishery (ITCAF), Bureau of Animal Industry (BAI), Bureau of Plant Industry (BPI), Bureau of Fisheries and Aquatic Resources (BFAR), and InterCommerce drew an overwhelming interest and acceptance from importers/brokers and quarantine officers;

**WHEREAS**, based on the assessment and evaluation of the same agencies with the assistance of InterCommerce, the DA Trade System-eRFI is properly running and ready for full implementation by January 2014 to enable the electronic transmission of the Quarantine Inspection Report at the Port, to the National Meat Inspection Service (NMIS) as the authorized second point border inspector;

**NOW, THEREFORE, I, PROCESO J. ALCALA**, Secretary of Agriculture, by the powers vested in me by law, do hereby direct the Bureau of Plant Industry (BPI), Bureau of Animal Industry (BAI), and Bureau of Fisheries and Aquatic Resources (BFAR) to undertake the full implementation of the DA Trade System-eRFI subject to the following conditions:

1. Port quarantine officers stationed at international ports and airports should observe strict implementation of the DA Trade System-eRFI to ensure the accuracy and integrity in the preparation of the inspection report and recording which shall be used by the second point border Inspectors;
2. Importers and their respective authorized Customs brokers are required to strictly comply with the usage of the eRFI System in filing and lodging the Request for Inspection (RFI), with the re-use of the BOC-processed Import Entry Declaration data (i.e., with Customs declaration number) and e-SPS Import Clearance data for submission as electronic RFI;
3. ITCAF must ensure 24/7 internet connections at the international ports and airports and provision of appropriate equipments, e.g., computers, laptops, tablets or other devices, to all concerned Quarantine Officers stationed at these ports; and
4. Port quarantine officers who fail to observe this Order shall be dealt with accordingly with the appropriate penalties prescribed in the Civil Service Laws and Rules.

This ORDER shall take effect immediately.

  
**ANTONIO A. FLETA**  
OIC, Office of the Secretary



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