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The following external documents contain provisions which, through reference in this manual, constitute provisions of our QMS:

PNS ISO 9001:2015 : Quality Management Systems – Requirements

PNS ISO 9000:2005: Quality Management Systems – Fundamentals and Vocabulary

The PL BAI-16 Master List of External Documents - General contains a list of other documents used as guide and references in the implementation of our QMS.

Acronyms used in this manual:

AFAL	Animal Feed Analysis Laboratory
AFVBCD	Animal Feeds, Veterinary Drugs and Veterinary Biologics Control Division
AHWD	Animal Health and Welfare Division
AOAC	Association of Analytical Chemists
APDC	Animal Products Development Center
APP	Annual Procurement Plan
ARE	Acquisition Receipt for Equipment
ASEAN	Association of South East Asian Nation
BAC	Bids and Awards Committee
BAI	Bureau of Animal Industry
BVBPL	Bacterial Veterinary Biologics Production Laboratory
CAABAL	Companion Animals & Aquatic Biologics Assay Laboratory
CFAS	Chemical Feed Analysis Section
CFR	Code of Federal Regulations
NCAR	Non-Conformance and Corrective Action Report
CSS	Customer Satisfaction Survey
DA	Department of Agriculture
DC	Division Chief
DCO	Document Control Officer
DCR	Document Creation and Revision
DENR	Department of Environment and Natural Resources
DOH	Department of Health
DPCR	Division Performance Commitment and Review
DR	Delivery Receipt
DTI	Department of Trade and Industry
EC	Equipment Custodian
EO	Executive Order
EU	European Union
HOPE	Head of Procuring Entity
HR	Human Resource



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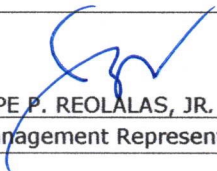

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HRD	Human Resource Development
IAR	Inspection and Acceptance Report
IPCR	Individual Performance Commitment and Review
IQA	Internal Quality Audit
IQC	Internal Quality Control
LABAL	Large Animal Biologics Assay Laboratory
LAPU	Laboratory Animal Production Unit
LCRB	Lowest Calculated Responsive Bid
LRDD	Livestock Research & Development Division
LRF	Laboratory Request Form
MOA	Memorandum of Agreement
MSDS	Material Safety Data Sheet
NF	National Formulary
NAP	National Archives of the Philippines
ORS	Obligation Request and Status
OIE	World Organization for Animal Health
OHS	Occupational Health Safety
PBAL	Poultry Biologics Assay Lab.
PCO	Pollution Control Officer
PDS	Personal Data Sheet
PHILGEPS	Philippine Government Electronic Procurement System
PM	Procedures Manual
PNS	Philippine National Standard
PO	Purchase Order
PPMP	Project Procurement Management Plan
PR	Purchase Request
QMR	Quality Management Representative
QM	Quality Manual
QP	Quality Plan
R	Record
RA	Republic Act
SALN	Statement of Assets, Liabilities and Net worth
SDC	Section Document Custodian
SEC	Securities and Exchange Commission
SH	Section Head
SI	Sales Invoice
SPMS	Strategic Personnel Monitoring System
TF	Technical Forms
TL	Toxicology Laboratory
TP	Technical Procedure
UDC	Unit Document Custodian
UH	Unit Head
USP	United States Pharmacopeia
VBAS	Veterinary Biologics Standardization Section

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VDAL	Veterinary Drug Assay Laboratory
VDPS	Veterinary Drug Production Section
VLD	Veterinary Laboratory Division
VVBPL	Viral Veterinary Biologics Production Laboratory
WHO	World Health Organization
WI	Work Instruction

Prepared by:	Reviewed/Approved by:
 FELIPE P. REOLALAS, JR. Quality Management Representative	 PAUL C. LIMSON, DVM Top Management